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**ANNUAL REPORT  
OF THE TOWN OF  
SHELBURNE, NEW HAMPSHIRE**



**FOR THE YEAR ENDING  
DECEMBER 31, 1997**

## TOWN OF SHELBURNE OFFICERS 1997

### SELECTMEN

George Hill.....466-3635  
Stan Judge.....466-3986  
John Gralenski.....466-2146

### ADMINISTRATIVE ASSISTANT

Jo Carpenter.....466-2262  
home.....466-3840

### BUILDING INSPECTOR

George Corriveau.....466-2349

### TOWN CLERK

Connie Leger.....466-3831

### TAX COLLECTOR

Robert Dinsmore.....466-3926

### TREASURER

Ben Werner.....466-2509

### SCHOOL BOARD

Debra Baker, Chairperson.....466-2362  
Jo Carpenter.....466-3840  
Mitch Weathers.....466-2871  
Dan Whitaker, Superintendent.....466-3632

### PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko.....466-2957  
home.....466-3690

### FIRE CHIEF

Warren Hayes, .....466-3989

### CONSTABLE

Jerry Baker.....466-2362

### EMERGENCY MANAGEMENT

Stan Judge, Chair Board of Selectmen.....466-3986  
TOWN OFFICE.....466-2262  
Fax #.....466-5271  
TOWN HALL, GARAGE .....466-3465  
LANDFILL.....466-2957

EMERGENCY - FIRE, POLICE & AMBULANCE.....911

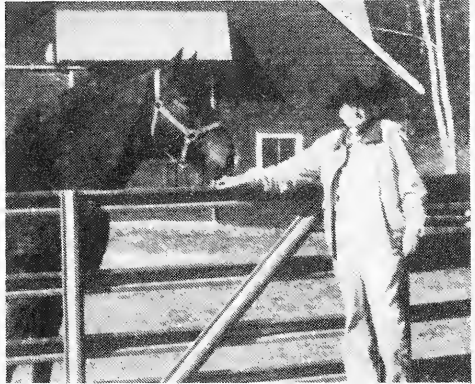
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## DEDICATION

We would like to dedicate this Town Report to the memory of **William “Ken” Sears**.

Ken and his wife, Phyllis, moved to Shelburne on a full-time basis about 13 years ago when Ken retired. They had been a part-time residents of Shelburne for many years before his retirement. Ken and Phyllis' home is part of the original Whitney Farm.



Ken became an active in Town affairs very soon after retiring to Shelburne. Ken was town auditor and a member of the Planning Board. He was also Chairman of that Board for several years. He was a founding member of the Friends of Shelburne Recreation and was that organization's first treasurer, a position he held for many years.

Ken and Phyllis shared a love for horses and enjoyed caring for their horses which were stabled in the barn on their property.

We would also like to dedicate this report to the memory of **Helen Philbrook and Nettie Baker**.

Helen grew up in Shelburne at Philbrook Farm. She left Shelburne and resided in Maine for many years but was a frequent visitor at the Farm. In the summer of 1997 due to illness she returned to Shelburne.

Nettie Baker was a long time resident of Shelburne and of North Road. She has not resided in Shelburne for the past several years due to illness.

Each of these people have made a difference in the lives of people in Shelburne. They will be missed by their families and friends.

## A SPECIAL THANK YOU!

This year, an extraordinary thing happened. Stan Judge, Ray Danforth, Dave Carlisle and John Carpenter stood up to defend the interests of Shelburne when the Portland Natural Gas Transmission System --- with its battery of engineers, consultants, and lawyers --- set out to design the least expensive pipeline route through town --- and they won!

A pipeline or any other corridor inevitably causes severe damage to property. While realizing that the natural gas would be an important factor in north country economics, staying on the existing right-of-way would cause the least damage to Shelburne.

In order to save themselves money, Portland Natural Gas Transmission wished to create a new easement, which would also make yet another gash across Shelburne's narrow valley. The committee, representing Shelburne's Planning Board, The Conservation Commission and the Selectmen, resolved to keep the natural gas pipeline on the existing corridor.

There were long hours involved --- many meetings, endless phone calls, and piles of forms and reports. Yet, with the able assistance of Jo Carpenter, it all managed to get done --- very well done, in fact. Their work was so professional, their conclusions so reasonable, that the Federal Government had to agree with them.

There will still be a heavy impact on Shelburne when the pipeline goes through. Not everyone will be happy, but this extraordinary effort by these people has kept the impact to a minimum.

Thank you for a very big job, extremely well done.



## **TOWN OFFICERS 1997-1998**

### **SELECTMEN**

Stanley Judge  
John Gralenski  
George Hill

Term expires 1998  
Term expires 1999  
Term expires 2000

**TREASURER**  
Ben Werner

**DEPUTY TREASURER**  
Hildreth Danforth

**TAX COLLECTOR**  
Robert Dinsmore

**DEPUTY TAX COLLECTOR**  
Kim Landry

**TOWN CLERK**  
Constance Leger

**DEPUTY TOWN CLERK**  
Lawrence Leger

### **AUDITORS**

Louise Bevin

Rodney Hayes

**MODERATOR**  
John Henne

### **SUPERVISORS OF THE CHECKLIST**

Kathleen Judge  
Hildreth Danforth  
Nancy Philbrook

Term expires 1998  
Term expires 2000  
Term expires 2002

### **BALLOT CLERKS**

John Baker

Robin Henne

### **NORTH COUNTRY COUNCIL**

Stanley Judge

John Gralenski

**PUBLIC WORKS FOREMAN & ROAD AGENT**  
Ken Simonoko

**BUILDING AND CODE ENFORCEMENT**  
George Corriveau

**CONSTABLE**  
Jerry Baker

**POLICE OFFICER**  
Harry C. Stearns III

## **BUDGET COMMITTEE**

Mitch Weathers	Term expires 1998
George Hill	Term expires 1998
John Henne	Term expires 1998
Donald Merski	Term expires 1999
Leon Favreau	Term expires 2000

## **PLANNING BOARD**

Stanley Judge	Term expires 1998
Ronald Baillargeon	Term expires 1998
George Paine	Term expires 1998
Raymond Danforth	Term expires 1999
John Carpenter	Term expires 1999
Ann Leger	Term expires 2000
David Coffin - resigned	Term expires 2000

## **BOARD OF ADJUSTMENT**

John Gralenski	Term expires 1998
Terry Davenport	Term expires 1998
Steve Tassey	Term expires 1999
Maurice Parent	Term expires 2000
Randall Stiles	Term expires 2000

## **MEMORIAL FOREST**

Lala Dinsmore	Term expires 1998
John Gralenski	Term expires 1999
Lawrence Leger	Term expires 2000

## **CEMETERY TRUSTEES**

George Hill	Term expires 1998
Ben Werner	Term expires 1999
Cynthia Gralenski	Term expires 2000

## **TRUSTEES OF TRUST FUNDS**

Jo Anne Carpenter	Term expires 1998
Robin Henne	Term expires 1999
Raymond Danforth	Term expires 2000

## **LIBRARY TRUSTEES**

Dorothy Eichel	Term expires 1998
Betty Werner	Term expires 1999
Louise Bevin	Term expires 2000

Town of Shelburne

**CONSERVATION COMMISSION**

Pat Weathers	Term expires 1998
Betty Werner	Term expires 1998
John Gralenski	Term expires 1999
David Carlisle	Term expires 2000
Hildreth Danforth	Term expires 2000

**PARK COMMISSION**

Kenneth Simonoko	Term expires 1998
Dennis Desmond	Term expires 1998
Robert Corrigan	Term expires 1998
Darryl Bennett	Term expires 2000
Ernest Blake	Term expires 2000

**LANDFILL COMMITTEE**

George Hill	Term expires 1998
Ken Simonoko	Term expires 1998
Paul Delisle	Term expires 1999
Steve Tassey	Term expires 1999
John Gralenski	Term expires 2000

**Surveyors of Wood, Bark and Lumber,  
Fence Viewers  
Sealers of Weights and Measures  
THE SELECTMEN**





**MINUTES OF TOWN MEETING  
MARCH 11, 1997**

At 5:00 PM, at the time and place designated in the legally posted foregoing warrant, the meeting was called to order by the Moderator, John Henne.

The checklist was sworn to and used during the balloting.

The Moderator showed the ballot boxes to be empty and balloting was in order until 7:10 PM, when the business articles were taken up.

Article 1           The following people were elected by printed ballot:

Town Clerk:	Constance Leger (85 votes)
Selectman:	George Hill (70 votes)
Treasurer:	Ben Werner (89 votes)
Tax Collector:	Robert Dinsmore (91 votes)
Constable:	Jerry Baker (85 votes)
Auditor:	Louise Bevin (16 votes)
Budget Committee:	Leon Favreau (90 votes)
Library Trustee (3 yrs.)	Louise Bevin (15 votes)
Library Trustee (1 yr.)	Dorothy Eichel (91 votes)
Trustee of Trust Funds:	Raymond Danforth (92 votes)
Cemetery Trustee:	Cynthia Gralenski (88 votes)
Town Memorial Forest:	Lawrence Leger (83 votes)

Article 2           Amendments to the zoning ordinance were approved by secret ballot. (Sound Yes - 68 No - 20 and Signs Yes - 66 No - 24)

Article 3           It was voted to accept the reports of Town Officers heretofore chosen.

Motion: John Gralenski                      Second: Raymond Danforth

Article 4           It was unanimously voted to raise and appropriate the sum of \$180,263.00 for general operation.

4130 Executive	\$16,800.00
4140 Election, Reg. & Vit. Stats.	3,470.00
4150 Financial Administration	7,620.00
4153 Legal Expense	4,000.00
4155 Employee Benefits	11,663.00
4191 Planning & Zoning	1,300.00
4194 General Government Buildings	15,153.00
4195 Cemetery	2,546.00

## Town of Shelburne

4196 Insurance	\$12,245.00
4197 Regional Association	362.00
4210 Police	1,200.00
4215 Ambulance	3,259.00
4220 Fire Department	9,800.00
4240 Building Inspection	300.00
4250 Dispatch	1,964.00
4290 Emergency Management	1,000.00
4312 Highway	47,557.00
4324 Solid Waste Disposal	20,943.00
4415 Health	600.00
4444 Welfare	1,000.00
4520 Parks & Recreation	1,711.00
4550 Library	950.00
4590 Memorial Forest	375.00
4611 Conservation Commission	125.00
4711 Principal - Long-term Note	10,000.00
4721 Interest - Long-term Note	3,820.00
4725 Interest - TAN Note	500.00

Motion: Ray Danforth

Second: Robert Corrigan

Article 5 It was unanimously voted to raise and appropriate \$5,000.00 for the purpose of constructing a foundation for the new sand shed. This will be a non-lapsing article per RSA 32:3,VI and will not lapse until construction is completed or in three years, whichever is less.

Motion: George Hill

Second: John Gralenski

Article 6 It was unanimously voted to raise and appropriate \$6,000.00 to be applied against the principal of the landfill closure loan and to authorize the transfer of the Dec. 31, 1996 fund balance in that amount for this purpose.

Motion: George Hill

Second: John Gralenski

Article 7 It was unanimously voted to raise and appropriate \$500.00 to be added to the Cemetery Equipment Capital Reserve Fund previously established.

Motion: John Gralenski

Second: Paul Delisle

Article 8 It was unanimously voted to raise and appropriate \$16,000.00 to be added to the existing Fire Truck Reserve Fund and authorize the transfer of fund balance in the amount of \$8,000.00 for this purpose. The balance of \$8,000.00 will come from taxation.

Motion: Ernest Blake

Second: Mitch Weathers

Article 9 It was unanimously voted to immediately establish a committee that will be charged with drafting a mission statement for the Fire Department in the twenty-first century. The statement should define the department's role, the minimum training standards required and the capital assets required to meet the mission. This group should be able to report back to the Town in the 1997 Town Report.

The make up of the Committee being as follows:

1. The Fire Chief
2. An appointment by the Fire Chief
3. A Selectmen
4. A Planning Board member
5. A Budget Committee member
6. Two appointments at large by the moderator

That all capital programs be held pending the report of this Select Committee and that for 1997 only the operating budget be adopted.

Motion: Robert Corrigan

Second: George Hill

Article 10 It was unanimously voted to pass over this article.

Motion: Mitch Weathers

Second: George Hill

Article 11 It was unanimously voted to change the scope of the Hydrant Extension Project to include the routing from the intake in the dam, under State Route 2, along Village Road, to the corner of Village Road and Meadow Road.

Motion: Stanley Judge

Second: George Hill

A motion by Mitch Weathers, seconded by George Hill to refer this article to a Study Committee was unanimously voted down.

Article 12 It was unanimously voted to authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35) for the future Revaluation of the municipality and to raise and appropriate the sum of \$5,000.00 towards this purpose, and to appoint the Selectmen as agents to administer the fund.

Motion: John Danforth

Second: George Hill

Article 13 It was unanimously voted to raise and appropriate \$6,000.00 for the purchase of a new tax collection and assessment management program. This will be a non-lapsing article per RSA 32:3,VI and will not lapse until the purchase is complete, or in three years whichever is less. This article will be funded from the remaining funds in the Land Use Change account (currently \$1,750.00), the balance to be funded by taxes.

Motion: Jo Anne Carpenter

Second: George Hill

## Town of Shelburne

Article 14 It was unanimously voted to authorize the Board of Selectmen to acquire, upon such terms and conditions as the Board of Selectmen deem appropriate, the "old Bisbee Store Lot" in exchange for a strip of land within the Chester C. Hayes Memorial Park.

Motion: Stanley Judge

Second: John Carpenter

Article 15 It was unanimously voted to authorize the Selectmen to dispose of Municipal assets (recyclables, etc.), under the authority of RSA 31:3.

Motion: Robert Corrigan

Second: George Hill

Article 16 It was unanimously voted to adopt the provisions of RSA 202-A:4-d authorizing until rescinded by a vote of the town, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the Town or the Library Trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property.

Motion: Hildreth Danforth

Second: Robert Corrigan

Article 17 Jo Anne Carpenter reported that the Grange and its Youth Committee have given a large first aid kit to the Town for the town hall.

Hildreth Danforth emphasized that we still have a Library and that on April 4, 1997 a special program will be presented - "A Trek through China" with slides and talk by Ben and Betty Werner.

Burton Meyers reported that on April 12, 1997, the Citizen of the Year award will be given.

At 8:15 PM the meeting was recessed for balloting and the School Meeting. At 9:00 PM the meeting returned to Article 2, and the ballots were counted.

On a motion by John Gralenski, seconded by Hildreth Danforth, the meeting was adjourned at 9:40 PM.

Constance Leger  
Town Clerk



# FINANCIAL REPORTS



**SUMMARY INVENTORY OF VALUATION  
MS-1 FORM - SEPTEMBER 1997**

**VALUE OF LAND**

Current use - 12,973 acres	\$ 584,997
Conservation Restriction Assmt.- 286 acres	\$ 11,325
Residential - 1,714 acres	\$ 3,038,728
Commercial-Industrial - 215 acres	<u>\$ 706,650</u>

**Total** **\$ 4,341,700**

**VALUE OF BUILDINGS**

Residential	\$ 7,255,200
Manufactured Housing	\$ 115,300
Commercial-Industrial	<u>\$ 4,903,160</u>

**Total** **\$12,273,660**

**PUBLIC UTILITIES**

Portland Pipeline	\$ 1,778,600
PSNH	<u>\$ 176,400</u>

**Total** **\$ 1,955,000**

**TOTAL VALUATION** **\$18,570,360**

**Elderly exemptions (1)** **\$ -5,000**

**NET VALUATION** **\$18,565,360**

**Total acres in current use** **13,259**

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.

George W. Hill, Jr.  
Stanley Judge  
John Gralenski

# STATEMENT OF APPROPRIATION AND TAXES ASSESSED

## APPROPRIATIONS

### GENERAL GOVERNMENT

Executive	\$ 16,800
Election, Reg. & Vital Statistics	\$ 3,470
Financial Administration	\$ 7,620
Legal Expense	\$ 4,000
Personnel Admin.	\$ 11,663
Planning & Zoning	\$ 1,300
General Government Buildings	\$ 15,153
Cemeteries	\$ 2,546
Insurance	\$ 12,245
Regional Association	\$ 362

### PUBLIC SAFETY

Police Dept.	\$ 1,200
Ambulance	\$ 3,259
Fire Dept.	\$ 9,800
Building Inspection	\$ 300
Emergency Management	\$ 1,000
Dispatch Service	\$ 1,964

### HIGHWAY & STREETS

Highways	\$ 47,557
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### SANITATION

Solid Waste Disposal	\$ 20,943
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### HEALTH

Health Agencies	\$ 600
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### WELFARE

Direct Assistance	\$ 1,000
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### CULTURE & RECREATION

Parks & Recreation	\$ 1,711
Library	\$ 950
Memorial Forest	\$ 375

### CONSERVATION

Conservation Commission	\$ 125
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Town of Shelburne

**DEBT SERVICE**

Principal - Long Term Bonds & Notes(\$6,000 from surplus)	\$ 16,000
Interest - Long term Bonds & Notes	\$ 3,820
Interest on Tax Anticipation Note	\$ 500

**CAPITAL OUTLAY**

Sand Shed Foundation	\$ 5,000
Tax Program	\$ 6,000

**OPERATING TRANSFERS OUT**

Cemetery Equipment Capital Reserve Fund	\$ 500
Fire Truck CR (\$8,000 from surplus)	\$ 16,000
Revaluation CR	\$ 5,000

<b>TOTAL</b>	<b>\$ 218,763</b>
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**SOURCES OF REVENUE**

**TAXES**

Land Use Change Taxes	\$ 1,720
Yield Taxes	\$ 2,384
Interest and Penalties on Taxes	\$ 3,000

**LICENSES, PERMITS AND FEES**

Business Licenses and Permits	\$ 250
Motor Vehicle Permit Fees	\$ 42,000
Building Permits	\$ 300
Other Permits, Licenses & Fees	\$ 1,000

**FROM FEDERAL GOVERNMENT**

Federal Forest	\$ 11,876
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**FROM STATE**

Shared Revenue & Room & Meals	\$ 6,863
Highway Block Grant	\$ 10,702
Other - RR Tax & Landfill grant	\$ 5,048

**FROM OTHER GOVERNMENT**

School Distr. - Bus Fuel	\$ 1,633
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**CHARGES FOR SERVICES**

Landfill - Sale recyclables	\$ 400
Other Charges - Plowing, LF perm	\$ 500



# **MISCELLANEOUS REVENUES**

Interest on Investments	\$ 11,500
Other - Dividends	\$ 3,000

# **INTERFUND OPERATING TRANSFERS IN**

Cemetery Trust Funds	\$ 450
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# **OTHER FINANCING SOURCES**

Money voted out of surplus	\$ 14,000
Fund balance used to reduce taxes	\$ 15,000

**TOTAL** **\$131,626**

# **TAX RATE COMPUTATION**

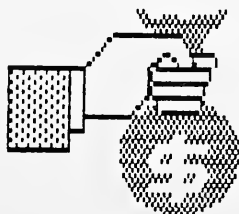
Total Town Appropriations	\$218,763
Less: Revenues	\$131,626
Less: Shared Revenue	\$ 1,611
Add: Overlay	\$ 3,950
War Services Credits	\$ 2,200
Net Town Appropriation	\$ 91,676
Net School Tax Assessment	\$408,313
Net County Tax Assessment	\$106,356
Total of Town, School & County	\$606,345
Less: War Service Credit	\$ 2,200

Property Taxes to be raised **\$604,145**

Net Assessed Valuation **\$18,565,360**

The property taxes to be raised, \$ 604,145 divided by the net assessed valuation \$ 18,565,360 generates a tax rate of **\$ 32.66 per \$ 1,000**. This breaks down as follows:

Town:	\$ 4.94 per \$ 1,000
School:	\$ 21.99 per \$ 1,000
County:	\$ 5.73 per \$ 1,000



## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Approp.	Amt of Approp.	Expenditures	Unexp. Balance	Overdraft
Executive	\$ 16,800.00	\$ 17,794.35	\$ 0.00	\$ 994.35
Elec., Reg. & V. Stat.*	3,470.00	2,936.20	533.80	0.00
Financial Admin.	7,620.00	7,570.78	49.22	0.00
Legal Expense	4,000.00	3,915.81	84.19	0.00
Personnel Administration	11,663.00	11,501.82	161.18	0.00
Planning & Zoning	1,300.00	1,852.98	0.00	552.98
General Government Buildings*	15,153.00	15,465.24	0.00	312.24
Cemeteries*	2,546.00	1,253.99	1,292.01	0.00
Insurance	12,245.00	10,656.44	1,588.56	0.00
Regional Association	362.00	360.78	1.22	0.00
Police*	1,200.00	662.48	537.52	0.00
Ambulance	3,259.00	3,258.05	0.95	0.00
Fire*	9,800.00	5,414.54	4,385.46	0.00
Building Inspection*	300.00	365.00	0.00	65.00
Emergency Management	1,000.00	662.16	337.84	0.00
Dispatch	1,964.00	1,963.84	0.16	0.00
Highway	47,557.00	49,287.45	0.00	1,730.45
Solid Waste Disposal*	20,943.00	18,637.75	2,305.25	0.00
Health Agencies	600.00	0.00	600.00	0.00
Welfare	1,000.00	0.00	1,000.00	0.00
Parks & Recreation	1,711.00	1,659.76	51.24	0.00
Library	950.00	950.00	0.00	0.00
Memorial Forest	375.00	50.90	324.10	0.00
Conservation Commission	125.00	125.00	0.00	0.00
Principal - Long Term Note	16,000.00	16,000.00	0.00	0.00
Interest - Long Term Note	3,820.00	3,183.48	636.52	0.00
Interest - Tax Anticipation Note	500.00	586.84	0.00	86.84
Sand Shed	5,000.00	5,700.00	0.00	700.00
Tax Program	6,000.00	5,391.00	609.00	0.00
To Capital Reserve Funds	21,500.00	21,500.00	0.00	0.00
<b>TOTAL</b>	<b>\$ 218,763.00</b>	<b>\$ 208,706.64</b>	<b>\$ 14,498.22</b>	<b>\$ 4,441.86</b>

\*These accounts have money encumbered against them which totals \$ 7,033.89.

## TOWN CLERKS REPORT

Motor Vehicle Fees	\$ 46,840.00
Auto Titles	\$ 170.00
Dog Licenses	\$ 572.50
Dog Penalties	\$ 50.00
Filing Fees	\$ 4.00
Marriage Licenses	\$ 135.00
Vital Statistics	\$ 20.00
UCCs	<u>\$ 338.00</u>
<b>Total</b>	<b>\$48,129.50</b>

Constance Leger  
Town Clerk

## SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	\$200,000.00
Contents	\$ 34,000.00
Library	\$ 1,550.00
Police Department	\$ 5,500.00
Fire Dept. Land, Building	\$100,000.00
Equipment	\$ 55,000.00
Highway Dept. Land, Buildings	\$100,000.00
Equipment	\$117,588.00
Materials & Supplies	\$ 5,000.00
Chester C. Hayes Memorial Park	\$ 24,700.00
Town Memorial Forest & Evans Cemetery	\$ 35,150.00
Property - 2 lots	\$ 6,250.00
Wheeler Cemetery	\$ 9,200.00
Landfill Building	\$ 40,000.00
Equipment	\$ 20,000.00
Town Landfill Site	<u>\$ 23,500.00</u>
<b>Total</b>	<b>\$777,438.00</b>

**TAX COLLECTOR'S REPORT**  
**Summary of Tax Accounts**  
**Fiscal Year Ended December 31, 1997**

**DEBITS**

	.....Levies of.....	
	1997	1996
<b>Uncollected Taxes-</b>		
<b>Begin. of Fiscal Year:</b>		
Property Taxes.....\$	0.00	35,759.23
Yield Taxes.....\$	0.00	5,462.49
<b>Taxes Committed</b>		
<b>This Year:</b>		
Property Taxes.....\$	604,355.00	0.00
Land Use Change.....\$	19.00	0.00
Yield Taxes.....\$	2,384.31	0.00
<b>Overpayment</b>		
Property taxes	14.71	0.00
Interest collected on delinquent taxes.....\$	328.66	0.00
<b>TOTAL DEBITS.....\$</b>	<b>607,101.68</b>	<b>43,054.14</b>

**CREDITS**

<b>Remitted to Treasurer</b>		
<b>During Fiscal Year:</b>		
Property Taxes.....\$	584,120.61	15,807.02
Land Use Change.....\$	19.00	0.00
Yield Taxes.....\$	1,335.46	5,462.49
Interest.....\$	328.66	1,832.42
Conversion to Lien.....\$	0.00	19,667.21
<b>Abatements Made:</b>		
Property Taxes.....\$	0.00	285.00
<b>Uncollected Taxes-end of Year:</b>		
Property Taxes.....\$	20,249.10	0.00
Yield Taxes.....\$	1,048.85	0.00
<b>TOTAL CREDITS.....\$</b>	<b>607,101.68</b>	<b>43,054.14</b>

**TAX COLLECTOR'S REPORT**  
**Summary of Tax Lien Accounts**  
**Fiscal Year Ended December 31, 1997**

	<b>DEBITS</b>			
	<b>1996</b>	<b>1995</b>	<b>1994</b>	<b>93&amp;92</b>
<b>Unredeemed Tax liens</b>				
Balance at Beg. of Fiscal Year.....\$	0.00	12,685.65	10,016.94	18,752.34
<b>Liens Executed</b>				
During Fiscal Year...\$	20,855.80	0.00	0.00	0.00
<b>Interests &amp; Costs</b>				
Coll. After Lien Execution.....\$	547.10	505.26	28.26	0.00
<b>TOTAL DEBITS...</b>	<b>\$21,402.90</b>	<b>13,190.91</b>	<b>10,045.20</b>	<b>18,752.34</b>

	<b>CREDITS</b>			
<b>Remittance to Treasurer:</b>				
Redemptions.....\$	18,379.69	12,400.05	7,049.95	0.00
<b>Int./Costs after</b>				
Lien Execution.....\$	547.10	505.26	28.26	0.00
<b>Abatement of</b>				
Unredeemed Liens \$	0.00	285.60	2,966.99	18,752.34
<b>Liens Deeded to</b>				
Town \$	0.00	0.00	0.00	0.00
<b>Unredeemed Liens</b>				
Bal. End of Year....\$	2,476.11	0.00	0.00	0.00
<b>TOTAL CREDITS...</b>	<b>\$21,402.90</b>	<b>13,190.91</b>	<b>10,045.20</b>	<b>18,752.34</b>

**If anyone is having problems paying their taxes, they can pay them on an installment plan.**

**Robert Dinsmore, Tax Collector**

## TREASURER'S REPORT

**On Hand January 1, 1997**

**In checking account**

**\$ 59,568.59**

Receipts from all sources

960,261.36

**Total receipts to 12/31/97**

**1,019,829.95**

Transfers between accounts

To Investment Pool

-110,000.00

From Invest. Pool

110,000.00

From Wheeler Bond

2,011.87

From Land Use Change Account

1,720.00

**Total Transfers**

**3,731.87**

**Total Receipts and Transfers**

**\$1,023,561.82**

Less Selectmen's orders paid

**\$ -984,144.66**

Cash in checking account

**\$ 39,417.16**

Add: Funds in CD's

49,388.44

Funds in invest. pool

149,871.86

Landfill Fees

457.16

Land Use Change

117.88

Fleet Money Market

5,359.56

Cons. Comm. Savings

741.36

**Total all funds on hand**

**December 31, 1997**

**\$ 245,353.42**



Ben Werner, Jr.  
Treasurer

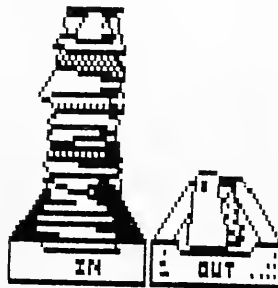


## TOWN OFFICERS SALARIES - 1997

<u>OFFICE</u>	<u>SALARY</u>	<u>ACCOUNT</u>
Selectman(3)	\$1,200	4130
Town Clerk	\$ 375+fees	4140
Deputy Town Clerk	\$ 50	4140
Moderator	\$ 40/election	4130*
		4140**
Sup. of Checklist(3)	\$ 20/sitting	4140
Ballot Clerks(2)	\$ 20/election	4140
Treasurer	\$ 200	4150
Deputy Treasurer	\$ 50	4150
Tax Collector	\$2,200	4150
Deputy Tax Coll.	\$ 50	4150
Auditor(2)	\$ 300	4150
Trustees of Trust Funds(3)	\$ 25	4150
Building Inspector	fees	4240
Librarian	\$ 150	4550
Children's Librarian	\$ 50	4550

\* Town Elections

\*\* State & Federal Elections



**BALANCE SHEET - DECEMBER 31, 1997**

**ASSETS**

**CASH**

General Fund		\$ 39,417.16
CD'S		\$ 49,388.44
Money Market Funds		\$ 5,359.56
Invest. Pool		\$ 149,871.86
<b>Cap. Res. Funds</b>		
H Highway	\$ 439.91	
F Hyd. Ext.	\$ 0.00	
Cem. Maint	\$ 5,004.34	
Evans Cem	\$ 317.38	
Mt. Carberry	\$ 23.68	
Revaluation	\$ 5,000.00	
Fire Truck	\$ <u>690.04</u>	
		\$ 12,486.62
Cem. Trust Fd		\$ 16,682.73
<b>Fds with Dept.</b>		
Library		
Cking	\$ 170.01	
CD	\$ <u>1,756.43</u>	
	\$ 1,926.44	
Cons. Comm.	\$ 741.36	
Land Use Change	\$ 117.88	
Ldfill Fees	\$ <u>457.16</u>	
		\$ 3,242.84

**ACCOUNTS RECEIVABLE**

Yield Taxes	\$ 1,048.85	
Tax Uncoll.		
Prop. - 1997	\$20,249.10	
Tax Liens	\$ <u>2,476.11</u>	
		\$ 23,774.06

**TOWN PROPERTY**

Land & Buildings	\$538,800.00	
Equipment	\$233,638.00	
Inv. & Supplies	\$ <u>5,000.00</u>	
		\$777,438.00

<b>TOTAL ASSETS</b>	<b>\$1,077,661.27</b>
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**LIABILITIES & NET WORTH**
**ACCOUNTS PAYABLE**

School Distr.	\$177,904.31
Gen. Gov. Bldgs.	\$ 24.00
Elec. & Registr.	\$ 41.53
Solid Waste	\$ 773.00
Cemetery	\$ 500.00
Fire Dept.	<u>\$ 4,271.36</u>

\$183,014.20

FIRE HYDRANT BALANCE

\$ 1,000.00

MASTER PLAN REVISION

\$ 1,097.00

FIRE HYDRANT EXTENSION BALANCE

\$ 998.00

OVERLAY - 97

\$ 3,950.00

**MONIES ENCUMBERED FOR DEPARTMENTS**

Building Inspection	\$ 400.00
Police	\$ 500.00
Gen. Gov. Bldgs.	\$ 200.00
Cemetery	\$ 500.00
Memorial Forest	\$ 324.00

**CR FUNDS**

H Highway	\$ 439.91
F Hyd. Ext.	\$ 0.00
Cem. Maint.	\$ 5,004.34
Evans Cem.	\$ 317.38
Mt. Carberry	\$ 23.68
Cem. Equip.	\$ 1,011.27
Revaluation	\$ 5,000.00
Fire Truck	<u>\$ 690.04</u>

\$ 12,486.62

CEMETERY TRUST FUNDS

\$ 16,682.73

**REVOLVING FUNDS**

Library	\$ 1,926.44
Cons. Comm.	\$ 741.36
Land Use Change	\$ 117.88
Ldfill Fees	<u>\$ 457.16</u>

\$ 3,242.84

**NET WORTH****\$777,438.00****SURPLUS****\$ 75,827.88****TOTAL LIABILITIES & NET WORTH****\$1,077,661.27**

## SUMMARY OF REVENUES

Revenue from Tax Collector	\$ 667,464.18
Revenue from Town Clerk	\$ 48,129.50
From State and Federal Government	\$ 45,690.90
From Local Sources	\$ 3,508.28
Tax Anticipation Loan	\$ 170,000.00
From CR & Trusts	\$ 21,319.82
Miscellaneous	\$ 4,148.68
<b>TOTAL REVENUES</b>	<b>\$ 960,261.36</b>

## SUMMARY OF EXPENDITURES

General Government	\$ 73,308.39
Public Safety	\$ 12,326.07
Highway Department, Flood Repairs	\$ 50,038.89
Sanitation	\$ 18,637.75
Health	\$ 0.00
Welfare	\$ 0.00
Culture & Recreation	\$ 2,660.66
Conservation Commission	\$ 125.00
Debt Service	\$ 19,770.32
Payment to Capital Reserve	\$ 21,500.00
County Budget	\$107,099.00
School District	\$446,193.02
Tax Anticipation Loan	\$170,000.00
Tax Lien	\$ 20,855.80
Fire Truck	\$ 16,000.00
Sand Shed Foundation	\$ 5,700.00
Hydrant Extension	\$ 7,894.31
Tax Program	\$ 5,391.00
Encumbered Money	\$ 4,228.67
Miscellaneous	\$ 2,415.78
<b>TOTAL</b>	<b>\$984,144.66</b>



## DETAILED STATEMENT OF REVENUES

### TAX COLLECTOR

Property Taxes	\$599,927.63
Interest-property taxes	\$ 2,104.19
Yield Taxes	\$ 6,797.95
Interest - yield taxes	\$ 56.89
Land Use Change Tax*	\$ 19.00
Tax Sale Redemption	\$ 37,829.69
Conversion to lien	\$ 19,667.21
Interest-tax lien	\$ 1,080.62
	<u>\$667,483.18</u>

\*This money was deposited directly into the land use change account and is not added into the total revenue figure.

### TOWN CLERK

Motor Vehicle Registration	\$ 46,840.00
Motor Vehicle Titles	\$ 170.00
Dog Licenses	\$ 572.50
Dog Penalties	\$ 50.00
Filing Fees	\$ 4.00
UCC'S	\$ 338.00
Marriage License Fees	\$ 135.00
Vital Statistics	\$ 20.00
	<u>\$ 48,129.50</u>

### STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	\$ 10,701.89
NH Rev. Sharing	\$ 9,154.66
Meals & Room Tax	\$ 4,651.82
Landfill Grant	\$ 3,836.70
NH Railroad Tax	\$ 2,647.83
FEMA	\$ 2,822.00
Fed Forest	\$ 11,876.00
	<u>\$ 45,690.90</u>

### FEES AND PERMITS

Building Permits	\$ 765.00
Planning Board	\$ 270.00
	<u>\$ 1,035.00</u>

**CHARGE FOR SERVICES**

Snow Plowing & Sanding	\$ 740.00
------------------------	-----------

**TAX ANTICIPATION LOAN**

Berlin City Bank	\$170,000.00
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**INTEREST**

Checking Account	\$ 843.83
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**MISCELLANEOUS**

School District - fuel	\$ 1,633.28
Copy Fees	\$ 92.25
Recycling Money	\$ 100.00
Refunds & Reimbursements	\$ 201.00
Ins. Dividend	\$ 2,065.53
Other	\$ 946.07
	<u>\$ 5,038.13</u>

**OTHER FINANCING SOURCES**

Withdraw Cemetery Trust funds	\$ 177.12
Withdraw from Capital Reserve Funds	<u>\$ 21,142.70</u>
	<b>\$ 21,319.82</b>

**TOTAL RECEIPTS ALL SOURCES**

**\$960,261.36**

**DETAILED SCHEDULE OF EXPENDITURES**

**EXECUTIVE - 4130**

<u>Conferences &amp; Meetings</u>	\$ 15.00
<u>Dues &amp; Publications</u>	
NE Resource Recovery Association	\$ 29.12
NH Health Off. Association	\$ 10.00
NH Municipal Association	\$ 600.00
NH Association of Assessing Officials	\$ 20.00
NH Municipal Manager Association	\$ 55.00
BOCA	\$ 120.00
NH Local Welfare Admin.	\$ 25.00
Treasurer, State of NH	\$ 10.00
Water Well Board	\$ 5.00

# 1997 Annual Report

David Coffin	\$ 112.35
North Country Council	\$ 15.00
Michie	\$ 144.95
Lexis Law Publishers	\$ 198.50
	<u>\$ 1,344.92</u>

## Equipment

Jo Anne Carpenter, reimburse fax machine	\$ 449.97
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## Mileage

Jo Anne Carpenter	\$ 62.16
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## Postage

	\$ 404.44
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## Salaries

Selectmen - 3@ \$1200 ea.	\$ 3,600.00
Moderator	\$ 40.00
Administrative Assistant @ \$8.52/hr	\$ 8,157.03
	<u>\$ 11,797.03</u>

## Repairs

Northland Office	\$ 240.00
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## Supplies

Sun World	\$ 356.54
Northland Office Equipment	\$ 121.76
A & B Computers	\$ 150.00
G. Neil Co.	\$ 14.99
Jo Anne Carpenter, reimburse	\$ 205.06
	<u>\$ 848.35</u>

## Miscellaneous

Cartographic Associates, tax map	\$ 525.00
Minuteman Press, town report	\$ 1,152.34
Berlin City Bank, safe deposit box(2)	\$ 40.00
Sun World	\$ 252.82
NH Wetlands Bureau	\$ 300.00
GHS - Constitution team	\$ 50.00
John Gralenski, First responder course	\$ 100.00
Gorham EMS, First responder course (2)	\$ 200.00
Registry of Deeds	\$ 12.32
	<u>\$ 2,632.48</u>

<b>TOTAL</b>	<b>\$ 17,794.35</b>
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## **ELECTION, REGISTRATION & VITAL STATISTICS - 4140**

### Ads

Berlin Reporter	\$ 135.80
-----------------	-----------

# Town of Shelburne

## Dog Licenses

Dept. of Agriculture	\$ 231.50
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## Dues & Publications

NH Town & City Clerks	\$ 20.00
-----------------------	----------

NE Association of Town Clerks	\$ 15.00
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	\$ 35.00
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## Marriage Licenses

Treasurer, State of NH	\$ 76.00
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## Postage

Constance Leger	\$ 12.40
-----------------	----------

## Salaries

Supervisors of Checklist- 3 @ \$20/sitting	\$ 160.00
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Ballot clerks - 2 @ \$20/election	\$ 40.00
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Deputy Town Clerk	\$ 50.00
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Town Clerk - salary	\$ 375.00
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from fees	\$ 1,372.50
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	\$ 1,997.50
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## Supplies

Sun World, ballots	\$ 120.00
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Smith & Town , ballots	\$ 169.00
------------------------	-----------

National Market Reports, auto book	\$ 115.00
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	\$ 404.00
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## Vital Records

Treasurer, State of NH	\$ 44.00
------------------------	----------

<b>TOTAL</b>	<b>\$ 2,936.20</b>
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## **FINANCIAL ADMINISTRATION - 4150**

### Ads

Berlin Reporter	\$ 38.80
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### Conferences & Meetings

NH Tax Collector's Association	\$ 40.00
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NH Municipal Association	\$ 25.00
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Jo Anne Carpenter	\$ 16.00
-------------------	----------

	\$ 81.00
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### Deeds

Registry of Deeds	\$ 102.70
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### Dues & Publications

NH Tax Collector's Association	\$ 15.00
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NH GFOA	\$ 35.00
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	\$ 50.00
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# 1997 Annual Report

## Postage

Robert Dinsmore	\$ 25.13
Postmaster, Gorham, NH	\$ 156.00
Jo Anne Carpenter	\$ 4.77
	<u>\$ 285.90</u>

## Real Estate Assessment

Louis Jolin	\$ 432.00
-------------	-----------

## Salaries

Auditors 2 @ \$300	\$ 600.00
Budget Committee Secretary	\$ 78.00
Treasurer	\$ 200.00
Deputy Treasurer	\$ 50.00
Administrative Assistant @ \$8.52/hr.	\$ 3,020.88
Trustee of Trust Funds - 3 @ \$25/ea.	\$ 75.00
Tax Collector	\$ 2,200.00
Deputy Tax Collector	\$ 50.00
	<u>\$ 6,273.88</u>

## Supplies

Intuit	\$ 59.95
Robert Dinsmore	\$ 2.90
Jo Anne Carpenter, reimburse	\$ 149.95
CPI Printing, forms	\$ 22.70
Sun World	\$ 22.40
Town Hall Printing, forms	\$ 25.50
Office Products	\$ 16.10
	<u>\$ 296.50</u>

## Other

Berlin City Bank	\$ 10.00
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**TOTAL \$ 7,570.78**

## **LEGAL EXPENSES - 4153**

Bergeron, Hanson & Bornstein	\$ 3,915.81
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## **PERSONNEL ADMINISTRATION - 4155**

Social Security & Medicare - town's share	\$ 4,813.41
NH Unemployment Comp.	\$ 246.86
Health Ins. Trust - Dental	\$ 598.92
Health Ins. Trust - Health	\$ 4,212.48
Health Ins. Trust - S.T. Disability	\$ 78.60

Town of Shelburne

NH Retirement System	\$ 1,376.80
Other	\$ 174.75
<b>TOTAL</b>	<b>\$ 11,501.82</b>

**PLANNING & ZONING - 4191**

Ads

Berlin Reporter	\$ 175.36
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Conferences & Meetings

John Carpenter	\$ 24.07
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Postage

Jo Anne Carpenter, reimburse	\$ 150.44
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Salaries

Admin. Assist. @ \$8.52/hr.	\$ 1,025.61
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Recording fees

Registry of Deeds	\$ 130.00
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Supplies

John Carpenter, reimburse	\$ 21.95
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Jo Anne Carpenter, reimburse	\$ 6.78
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	\$ 28.73
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Other

Shelburne School District, bus driver	\$ 65.94
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Sun World	\$ 252.83
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	\$ 318.77
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<b>TOTAL</b>	<b>\$ 1,852.98</b>
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**GENERAL GOVERNMENT BUILDINGS - 4194**

Salaries

Public Works Foreman	\$ 576.00
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Supplies

Gorham Hardware	\$ 195.93
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Jo Anne Carpenter, reimburse	\$ 78.86
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NES Fire & Safety	\$ 48.00
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White Mountain Lumber	\$ 220.52
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	\$ 543.31
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Repairs

Darryl Bennett Plumb.	\$ 940.69
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Utilities & Fuel

PSNH	\$ 3,057.86
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Munce's	\$ 7,294.13
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# 1997 Annual Report

AT&T	\$ 109.30
Bell Atlantic	\$ 895.04
Jo Anne Carpenter	\$ 0.23
NE Telephone	\$ 1,938.68
	\$ 13,295.24

## Other

Treasurer, State of NH, Boiler Inspections	\$ 75.00
White Mountain Lumber	\$ 35.00
	\$ 110.00

**TOTAL \$ 15,465.24**

## **CEMETERIES - 4195**

### Fuel

NH DOT \$ 36.86

### Salaries

Public Works Foreman \$ 1,109.80

Administrative Assistant \$ 54.38

\$ 1,164.18

### Repair

Labonville \$ 46.00

### Supplies

Labonville \$ 6.95

**TOTAL \$ 1,253.99**

## **INSURANCE - 4196**

Workers Compensation\* \$ 275.44

NHMA Property Liability Ins. \$ 10,381.00

**TOTAL \$ 10,656.44**

\* Actual Workers Comp. bill was \$4,676 but dividends and return on investments of \$4,400.56 led to a net bill of \$275.44

## **REGIONAL ASSOCIATION - 4197**

North Country Council \$ 360.78

## **POLICE - 4210**

### Dog Expense

Hussey Veterinary Clinic \$ 56.00

Supplies

Jerry Baker, reimburse	\$ 491.20
Overton's	\$ 12.98
Anton Enterprises	\$ 28.14
Gorham Hardware	\$ 74.16
	<u>\$ 606.48</u>

**TOTAL** **\$ 662.48**

**AMBULANCE - 4215**

Town of Gorham **\$ 3,258.05**

**FIRE DEPARTMENT - 4220**

Dues & Publications

Northern NH Fire Mutual Aid Pact	\$ 100.00
NH Retirement System	\$ 96.00
David Coffin, code book	\$ 44.85
NH State Firemen's Assoc.	\$ 120.00
	<u>\$ 360.85</u>

Equipment

C&S Specialty \$ 724.33

Gasoline

NH DOT	\$ 48.99
Warren Hayes, reimburse	\$ 15.73
Irving Oil	\$ 18.79
	<u>\$ 83.51</u>

Mileage

Warren Hayes \$ 189.28

Salaries

Fire Chief @ \$9.50/hr.

Assistant Chief @ \$8.50/hr.

Fireman @ \$7.50/hr.

Fires Payroll	\$ 454.25
Training - Local Payroll	\$ 755.50
Training - Certified	\$ 313.50
Training - Forest Fires	\$ 196.48
Inspections	\$ 617.25
	<u>\$ 1,874.23</u>

# 1997 Annual Report

## Repairs

Schurman Electronics	\$ 156.00
Gorham Spring and Radiator	\$ 255.49
	<u>\$ 411.49</u>

## State Inspections

A & A Auto Repair	\$ 70.00
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## Supplies

Kelley's Auto Parts	\$ 232.15
C&S Specialty	\$ 533.40
Gorham Hardware	\$ 105.44
Cross Machine	\$ 20.00
NES Fire & Safety	\$ 30.65
Schurman Electronics	\$ 84.01
Bill Weichert, reimburse - tires for rescue van	<u>\$ 396.23</u>
	\$ 1,401.88

## Mutual Aid Expense

Gorham Fire Department	\$ 220.00
------------------------	-----------

## Training Costs

Warren Hayes, reimburse expenses	\$ 57.53
----------------------------------	----------

## Other

Warren Hayes, reimburse	\$ 21.44
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**TOTAL** **\$ 5,414.54**

## **BUILDING INSPECTION - 4240**

Building Inspector, salary from fees	<b>\$ 365.00</b>
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## **DISPATCH SERVICE - 4250**

Town of Gorham	<b>\$ 1,963.84</b>
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## **EMERGENCY MANAGEMENT - 4290**

### Salaries

Accidents (3)	\$ 34.00
Ambulance Calls	\$ 130.50
Other, high water, rescues, etc.	<u>\$ 297.75</u>
	\$ 470.75

Salaries are the same as paid for the Fire Department.

### Supplies

NH Correctional Industries	\$ 71.41
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# Town of Shelburne

<u>Other</u>	
NH Public Television	\$ 120.00
<b>TOTAL</b>	<b>\$ 662.16</b>

## HIGHWAY DEPARTMENT - 4312

<u>Cellphone</u>	
CellularOne	\$ 188.09
<u>Equipment</u>	
Howard Fairfield, Inc., sander for pickup	\$ 4,000.00
<u>Gasoline</u>	
NHDOT	\$ 18.11
<u>Paving</u>	
Lajoie Northern Paving & Construction C.	\$ 3,497.90
<u>Repairs</u>	
Red's Auto Body	\$ 200.00
Leon Costello	\$ 131.35
Conway Tractor	\$ 3,269.38
Berlin Spring	\$ 300.00
Tuckerman's Auto Electric	\$ 85.00
	<u>\$ 3,985.73</u>

<u>Salaries</u>	
Public Works Foreman	\$ 22,224.92
Helpers	\$ 2,402.74
	<u>\$ 24,657.66</u>

<u>State Inspection</u>	
A & A Auto Repair	\$ 40.00

<u>Sand</u>	
JM Lumber & Construction, screen sand	\$ 3,998.75

<u>Supplies</u>	
Howard P. Fairfield	\$ 994.90
Currier	\$ 272.94
Lawson Products	\$ 415.78
Sanel Auto Parts	\$ 1,439.33
Labonville	\$ 210.45
Cargill Salt	\$ 2,804.78
Gorham Hardware	\$ 111.98
Leon Costello	\$ 613.94
Pike Industries	\$ 633.88
JM Lumber & Construction	\$ 291.92
White Mountain Lumber	\$ 708.87

# 1997 Annual Report

Treasurer, State of NH - road signs	\$ 64.85
FB Spaulding	\$ 123.95
Ken Simonoko, reimburse	\$ 33.64
	<u>\$ 8,721.21</u>

## Other

White Mountain Mobile Wash, clean equipment	\$ 180.00
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**TOTAL \$ 49,287.45**

## **FLOOD REPAIR - 4318**

### Salaries

Public Works Foreman	\$ 230.40
Helper	\$ 67.50
	<u>\$ 297.90</u>

### Supplies

Pike Industries, stone dust	\$ 453.54
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**TOTAL \$ 751.44**

## **SOLID WASTE DISPOSAL - 4324**

### Carberry Fees

Crown Vantage	\$ 1,788.77
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### Conferences & Meetings

George Hill	\$ 88.60
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### Disposal Fees

Jewell Resources, metal	\$ 481.64
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### Gasoline & Propane

NHDOT	\$ 107.61
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### Equipment Rental

JM Lumber & Construction	\$ 450.00
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### Salaries

Public Works Foreman	\$ 11,658.45
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### Supplies

Ken Simonoko, reimburse	\$ 5.28
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### Water Testing & Post Closure Monitoring

Sevee & Maher Engineers	\$ 4,007.40
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### Other

Treasurer, State of NH	\$ 50.00
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**TOTAL \$ 18,637.75**

**PARKS & RECREATION - 4520**

Gasoline

NHDOT \$ 98.16

Salaries

Public Works Foreman \$ 561.60

Other

Town of Gorham - recreation fee \$ 1,000.00

**TOTAL \$ 1,659.76**

**LIBRARY - 4550**

Salaries

Librarian \$ 150.00

Children's Librarian \$ 50.00

\$ 200.00

Other

Library Appropriation \$ 750.00

**TOTAL \$ 950.00**

**MEMORIAL FOREST - 4590**

Repairs

John Gralenski, reimburse \$ 16.00

Supplies

John Gralenski, reimburse \$ 27.50

Other

NH 4-H Camps \$ 7.00

**TOTAL \$ 50.90**

**CONSERVATION COMMISSION - 4611**

Dues & Publications

NH Assoc. of Cons. Comm. - dues \$ 125.00

**PRINCIPAL - LONG-TERM NOTE - 4711**

Berlin City Bank (\$6,000 voted from surplus) \$ 16,000.00

**INTEREST - LONG-TERM NOTE - 4721**

Berlin City Bank \$ 3, 183.48

**INTEREST - TAN NOTE**

Berlin City Bank	<b>\$ 586.84</b>
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**CAPITAL OUTLAY - MACH.,VEHIC. & EQUIP. - 4902**

Fire Truck	<b>\$ 16,000.00</b>
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**CAPITAL OUTLAY - BUILDINGS - 4903**

Sand Shed Foundation	<b>\$ 5,700.00</b>
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**CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909**Hydrant Extension Project

Treasurer, State of NH (wetland permit fee)	\$ 50.00
Jo Anne Carpenter, reimburse, postage	\$ 8.31
William Davenport, water rights & easement	\$ 2,500.00
Howard Doucette, construction costs	\$ 5,256.00
Cross Machine	<u>\$ 80.00</u>
	<b>\$ 7,894.31</b>

Tax Program

Avitar	<b>\$ 5,391.00</b>
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<b>TOTAL</b>	<b>\$ 13,285.31</b>
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**TRANSFER TO CAPITAL RESERVE FUND - 4915**

Cemetery Equipment CR	\$ 500.00
Fire Truck CR ( \$8,000 voted from surplus)	\$ 16,000.00
Revaluation CR	<u>\$ 5,000.00</u>

<b>TOTAL</b>	<b>\$ 21,500.00</b>
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**TAX ANTICIPATION LOAN - 4711**

Berlin City Bank	<b>\$170,000.00</b>
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**TAX LIEN**

Tax Collector	<b>\$ 20,855.80</b>
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**COUNTY TAX - 4931**

Treasurer Coos County	<b>\$107,099.00</b>
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**SCHOOL DISTRICT - 4933**

Shelburne School District	<b>\$446,193.02</b>
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**ENCUMBERED MONEY - 4199**

North Country Environmental	\$ 25.00
Town of Gorham, dispatch	\$ 530.67
Weeks Memorial Hospital	\$ 50.00
Overton's, police light	\$ 200.00
C&S Specialty, generator	\$ 2,400.00
Robert Langlands, install generator	\$ 800.00
NH 4-H Camps	\$ 223.00

**TOTAL \$ 4,228.67**

**MISCELLANEOUS - 4960**

Refunds

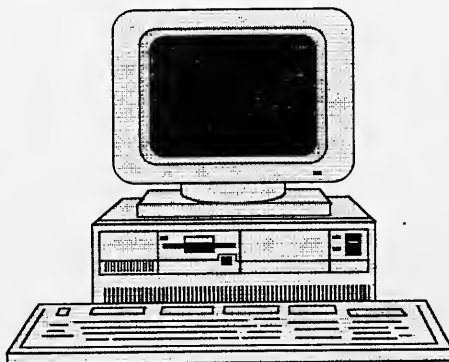
Sandra Stiles, refund MV registration	\$ 19.00
George Corriveau, refund MV registration	\$ 9.00
John Scarinza, refund tax overpayment	\$ 8.64
	\$ 36.64

Other

Money held in dental & Health account	\$ -0.11
Roger Wheeler, bond money returned	\$ 2,011.87
Shelburne Neighbors, paid to Town in error	\$ 7.00
Crown Vantage, from Carberry Closure CR.	\$ 250.16
Ken Simonoko, park expenses reimb by FOSR	\$ 110.00
	\$ 2,378.92

**TOTAL \$ 2,415.56**

**TOTAL ALL EXPENSES \$984,144.66**



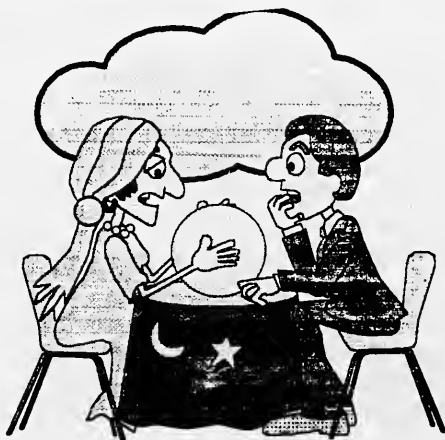


## DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the Town's copier expenses. When used for non Town business, the Town receives compensation. **For 1997, this totaled, \$92.25.**
2. **Elections, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and the UCC's. **For 1997, these fees totaled \$1,372.50.**
3. **Financial** - Costs of registering liens are recovered in the liening process.
4. **Legal** - There are no associated revenues.
5. **Personnel Adm.** - There are no associated revenues.
6. **Planning** - The associated revenues include fees from the applications for site plan review, subdivision, and any associated expenses. **For 1997, these items totaled \$341.32.**
7. **Buildings-** This budget includes all the Town's fuel. The school department compensates the Town for the fuel consumed by the bus. **In 1997, this totaled \$1633.28.**
8. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual care trust funds. **In 1997, this amount was \$177.12.**
9. **Insurance** - This budget is partially offset by the credit received due to past history. **For 1997, this amount was \$2,065.53. In addition the Town receives a refund from workers comp. In 1997, this was \$195.**
10. **Regional Assoc.** - There are no associated revenues.
11. **Police** - There are no associated revenues.
12. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
13. **Fire** - The Fire Department receives 50% reimbursement for fire warden training and forest fire fighting. **In 1997, this amount was \$53.09.**
14. **Building Insp.-** The building inspector's salary is totally reimbursed by the associated fees. **In 1997, this totaled \$765.00**
15. **Dispatch** - Our fee is calculated based upon actual historical usage. (running 3 year average)

16. **Emergency Man.** - This department does receive income from insurance companies when our departments respond to vehicle accidents. **In 1997, there were no funds received.**
17. **Highway** -This department does receive income from plowing and sanding one private road, and several businesses; and from the highway block grant from the state based upon the number of miles of town roads maintained; and some other smaller misc. items. **In 1997, this totaled \$10,701.89.**
18. **Flood Repairs** - This item was partially funded by FEMA, 75%. **In 1997, this was \$2,822.00**
19. **Solid Waste** - This department receives income from recycling, and fees for disposal of appliances with refrigerants. **In 1996, this totaled \$100.00**
20. **Health, Welfare, Patriotic Purposes** - There are no associated revenues.
21. **Parks** - The development and part of the park maintenance is supported by the FOSR.
22. **Library** - The library did receive a gifts in 1997 of books & videos. The Library is authorized to receive monetary and other gifts.
23. **Memorial Forest** - There are no associated revenues.
24. **Conservation** - All expenses except for dues are funded from their savings account.
25. **Landfill note and int.** - 20% of the total (principal and interest) has reimbursed by a grant. **In 1997, we received \$3,836.70.**
26. **TAN int.** - There are no associated revenues.  
**Land use change fees** - This money can be used by vote of the Town, to offset a special warrant article. **In 1997, the purchase of the tax program was partially cover by these fees - \$1,720.00.**
27. Money was taken from Capital Reserve Funds to cover the following projects: Hydrant Extension - \$4,892.54: Fire Truck - \$16,000; Carberry Closure - \$250.16.



## RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

Outstanding Long-Term Debt January 1, 1997	\$60,000.00
Debt Retirement During Fiscal Year Payments made during 1997	\$16,000.00
Outstanding Long-Term Debt December 31, 1997	\$44,000.00

## AUDITORS REPORT

We have audited the books and records of the Town of Shelburne for the year ending Dec 31, 1997, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and find them complete and accurate.

Respectfully submitted,  
Louise Bevin  
Rodney Hayes  
Town Auditors



## SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Capital Reserve Funds - There are seven active capital reserve funds. These are School Bus, Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Revaluation and Mt Carberry Landfill Closure.

Special Savings Account - There is one savings account which holds the gift received for the expansion of the Evans Cemetery.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below.

Raymond Danforth  
Robin Henne  
Jo Carpenter  
Trustees of Trust Funds

## SHELBURNE TRUST FUNDS - DETAILS

	PRINCIPAL	INCOME	TOTAL
<b>Town Cemeteries</b>			
Balance 12/31/96	\$ 10,155.00	\$ 5,895.74	\$ 16,050.74
Income - 1997	\$ 0.00	\$ 809.11	\$ 809.11
To Town	\$ 0.00	\$ (177.12)	\$ (177.12)
<b>Balance 12/31/97</b>	<b>\$ 10,155.00</b>	<b>\$ 6,527.73</b>	<b>\$ 16,682.73</b>

### **School Bus Cap. Res.**

Balance 12/31/96	\$ 10,003.25	\$ 0.00	\$ 10,003.25
Income - 1997	\$ 5,000.00	\$ 583.46	\$ 5,583.46
<b>Balance 12/31/97</b>	<b>\$ 15,003.25</b>	<b>\$ 583.46</b>	<b>\$ 15,586.71</b>

### **Heavy Highway CR**

Balance 12/31/96	\$ 395.85	\$ 34.13	\$ 429.98
Income - 1997	\$ 0.00	\$ 9.93	\$ 9.93
<b>Balance 12/31/97</b>	<b>\$ 395.85</b>	<b>\$ 44.06</b>	<b>\$ 439.91</b>

# 1997 Annual Report

## Fire Hydrant Extension CR

Balance 12/31/96	\$ 2,904.86	\$ 1,738.65	\$ 4,643.51
Income - 1997	\$ 0.00	\$ 249.03	\$ 249.03
To Town	<u>\$ (2,904.86)</u>	<u>\$ (1,987.68)</u>	<u>\$ (4,892.54)</u>
Balance 12/31/97	\$ 0.00	\$ 0.00	\$ 0.00

## Cemetery Maintenance CR

Balance 12/31/96	\$ 3,988.49	\$ 571.02	\$ 4,559.51
Income - 1997	<u>\$ 200.00</u>	<u>\$ 244.83</u>	<u>\$ 444.83</u>
Balance 12/31/97	\$ 4,188.49	\$ 815.85	\$ 5,004.34

## Fire Truck CR

Balance 12/31/96	\$ 501.02	\$ 38.62	\$ 539.64
Income - 1997	\$ 16,000.00	\$ 150.40	\$ 16,154.40
To Town	<u>\$ (15,810.98)</u>	<u>\$ (189.02)</u>	<u>\$ (16,000.00)</u>
Balance 12/31/97	\$ 690.04	\$ 0.00	\$ 690.04

## Mt. Carberry CR

Balance 12/31/96	\$ 265.00	\$ 4.37	\$ 269.37
Income - 1997	\$ 0.00	\$ 4.47	\$ 4.47
To Town	<u>\$ (241.32)</u>	<u>\$ (8.84)</u>	<u>\$ (250.16)</u>
Balance 12/31/97	\$ 23.68	\$ 0.00	\$ 23.68

## Cemetery Equipment CR

Balance 12/31/96	\$ 500.00	\$ 0.00	\$ 500.00
Income - 1997	<u>\$ 500.00</u>	<u>\$ 11.27</u>	<u>\$ 511.27</u>
Balance 12/31/97	\$ 1,000.00	\$ 0.00	\$ 1,011.27

## Evans Cemetery - Gift

Balance 12/31/96	\$ 300.00	\$ 10.08	\$ 310.08
Income - 1997	<u>\$ 0.00</u>	<u>\$ 7.30</u>	<u>\$ 7.30</u>
Balance 12/31/97	\$ 300.00	\$ 10.08	\$ 317.38

## Revaluation CR

Balance 12/31/96	\$ 0.00	\$ 0.00	\$ 0.00
Income 1997	<u>\$ 5,000.00</u>	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>
Balance 12/31/97	\$ 5,000.00	\$ 0.00	\$ 5,000.00

<b>GRAND TOTAL</b>	<b>\$ 36,756.31</b>	<b>\$ 7,999.75</b>	<b>\$44,756.06</b>
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# REPORTS OF OFFICERS AND COMMITTEES



**ANNUAL REPORT**  
**BOARD OF SELECTMEN**  
*Fire and Ice*

1997 has been a busy year from beginning to end. It began with a burgeoning issue (controversy?) concerning the location of a proposed natural gas transmission line, and ended with "Ice Storm '98".

**ISSUES** After Town Meeting, a committee was appointed to study the present capabilities and future demands on our fire department. The committee has worked diligently and has compiled some specific recommendations. Additional information has been included in a separate report. The committee will summarize their findings at Town Meeting. Please feel free to bring any questions or comments.

The proposed Portland Natural Gas Transmission System (PNGTS) surfaced early in the year and required an extensive effort by quite a number of people. The primary issue was whether to use the existing location (right of way), or to locate the new pipeline along a different route. A committee consisting of representatives from the Planning Board, Conservation Commission, and the Board of Selectmen met to address the numerous issues associated with selecting the most appropriate location for the proposed pipeline.

The recent ice storm continues the series of unusual weather. Over the past three years we have endured a major snow storm, followed by an extremely arid summer, two successive 150 year floods, and now the 1998 ice storm. Throughout the resultant power outage, the indomitable and ever generous spirit of our neighbors was never more evident. Offers of assistance in many varied forms were extended without any thought of compensation.

**BUDGET & PROJECTS FOR 1997** The 1997 budget included a number of various initiatives. The sand shed foundation, purchase of new fire truck, and the new tax management software projects approved in 1997 have been completed. The fire hydrant installation, approved several years ago, has now been completed. The pick up truck used by the Public Works Foreman, has been fitted with a sander.

## BUDGET & PROJECTS FOR 1998

This year's budget includes one major project, the construction of the new sand shed. This project would complete the replacement of the previous (now demolished) sand shed.

The 1998 budget does include an article to pay for the damage resulting from the ice storm. This article would be funded in part by federal funds (75%), and in part by state funds (12/5%). The balance (approximately \$1,500) to be raised by taxes.

The proposed budget also includes a request to add \$5,000 to the Revaluation Capital Reserve Fund (CRF), and \$5,000 to the Heavy Highway CRF.

- It is anticipated that the revaluation would begin next year, and would be completed the following year. The total estimate cost is \$20,000, with \$5,000 having been set aside in 1997.
- The funds in the Heavy Highway CRF are intended to replace the plow truck at the end of its service life. Since the current truck was purchased (1993), funding of the CRF has been deferred in deference to other projects. This year's budget begins the funding for the replacement equipment.

Over the past few years, the total tax rate has varied from \$32.36 to \$36.49 per thousand, with the Town's portion varying from \$3.85 to \$5.80 per thousand. With the current budget data and estimated revenues, it is projected that the total tax rate will increase to \$34.44 per thousand, with the Town and school budgets each contributing equally to the increase. The projected tax rate is comparable to the 1993 and 1994 total tax rates.

G. W. Hill





## NOTES FROM THE OFFICE

There have been some exciting things happening in your Selectmen's lives - yes, they do have lives away from Town Business - that I would like to share.

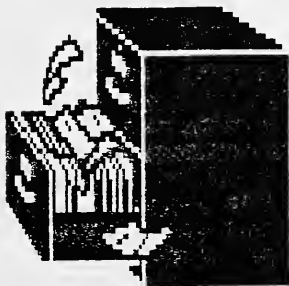
Stan Judge was awarded the H. H. "Bill" Whitney Award for outstanding contributions to the sport of alpine skiing in New Hampshire. This is definitely a well deserved award.

George Hill was chosen as the first recipient of the Gorham Recreation Department's Volunteer of the Year Award. Dan Gorham says that first nominations are made and then a winner is chosen. He said that George coaches teams in three different sports and also referees basketball games for the Recreation Department. He says that George has given many hours of his time - in between Selectmen's meetings, of course.

John Gralenski retired from Crown Vantage in October. We have lots of plans for him, and Cynthia has lots of plans for him, but I think he has his own plans. He has found time to build some new shelves for the office and we will soon have this new spaced filled.

Our town report has received an award from the NH Municipal Association for towns with populations under 1,000 in three of the last four years. In 1994, we received 2nd place, in 1996 we received 1st place and in 1997 we received 3rd place.

Jo Carpenter, Administrative Assistant



## **PUBLIC WORKS REPORT**

This year was another busy year. Like always days aren't long enough to do what is needed. We started working on the old Meadow Road bridge by replacing the rotten planks to make it safer to walk across.

The old sand shed was razed because heavy snow had caused the roof to collapse. Work was begun on a new sand shed by installing the foundation. It is hoped that the building will be approved this year and completed by fall. The fuel shed was re-sided and painted and a new metal roof was installed. The plow truck's frame and sander body was sand blasted and re-painted. Several days were spent using cold patch to repair areas on North and Village Road.

This year we screened 2100 yards of sand, which will give the town an adequate supply of sand for several years. With the ice storm the extra sand came in handy.

A sander was purchased for the one ton pickup. This makes it easier to sand hills, curves and intersections as road inspections are done. This new set up also can serve as a backup plow truck and anyone can drive it, since a CDL license is not required for a truck of this weight.

The first full year of having a posted weight limit on Town Roads has been successful. Three different loggers have posted bonds. This seems to make them more aware of our roads.

All residents that the Town has an ordinance prohibiting parking on town roads during and for 24 hours after a snowstorm. The town also has another ordinance which makes it illegal to place snow on or in any public right of way. We ask your cooperation in obeying these ordinances because they are essential in keeping our roads safe.

Everyone is reminded that there is sand available at the landfill on Saturdays. As in the past, you are allowed two buckets per week, per household during, the winter months - you must bring your own buckets.

Ken Simonoko, Public Works Foreman

## SHELBURNE SOLID WASTE DISTRICT

Our Transfer Station entered the New Year in good condition. Our three-year collection of tires --- about 500 --- has been hauled away at a cost of \$500. Scrap metal, tin cans, and that type of material have been disposed of, this year, actually bringing in a small fund to Shelburne. Plastics and demolition debris have been removed.

The principal concerns regarding our "Dump" involve steadily increasing costs for disposal. There was a slight increase in "Tipping Fees" at Crown Vantage landfill, but they have warned us of their intent to use their facility as a source of profit. The fees will more than double in 1999, going from about \$3500 to \$7500. At this cost, however, Crown Vantage will still be considerably cheaper than any available alternative.

We have also been notified of an increase in fees to remove Plastics, Demolition Debris and Bulky Items (TV's and such). Crown Vantage does not accept these items and they are presently hauled to Bethlehem.

The Transfer Station continues to develop as our Public Works center, removing unsightly but necessary materials such as equipment storage, lumber and sand piles from the center of town. Gravel, which is taken from the bank at the site, is screened and stored there. We have constructed a foundation for a sand shed which we hope to roof over this year.

The Citizens of Shelburne and the local businesses continue to cooperate with our excellent operators. The Town is currently recycling at a rate of approximately 75%, well above the state standard of 40%. The coffee and conversation continue to be first rate. All in all, this is a marvelously smooth operation, and we thank all who make it happen.

John Gralenski, Solid Waste Committee



## CEMETERY COMMITTEE

The ongoing maintenance of the Town's cemeteries was our primary focus during 1997. Emphasis was placed on improving and upgrading the general appearance of all facilities.

The committee has developed a long range plan for anticipating future work at all of the cemeteries. During the summer John and Cynthia Gralenski and Ben Werner visited each site and wrote a report concerning this plan.

One cemetery lot was sold this year and we had four burials and one cremation in our cemeteries during 1997.

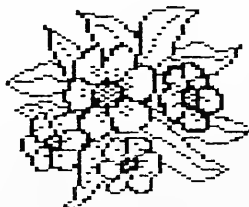
We are in the process of updating the rules and regulations pertaining to operation of the cemeteries. This should be completed in 1998.

The budget for cemeteries for 1998 is about the same as for 1997.

The trustees would like to thank Ken Simonoko for the excellent maintenance job he has done during 1997.

If anyone has suggestions pertaining to the cemeteries, please contact anyone on the committee or the Selectmen's office directly.

Ben Werner  
Cynthia Gralenski  
George Hill



## Park Commission

During the summer of 1997, the Park Commission began work on one aspect of the park development master plan: leveling a general play area and soccer area at the east end of the park. That area will be harrowed, leveled, fertilized, and seeded during the summer of 1998, or as soon as heavy equipment can be brought onto the park. Unfortunately, the area designated as a full-fledged, official-size soccer field cannot be used for that purpose because the soil in that area is not deep enough to accommodate construction requirements. The area will be leveled and a soccer goal, or perhaps two goals, will be erected on the field pending funding by the Friends of Shelburne Recreation (FOSR).

During the year, the Commission also welcomed Ernest Blake to its membership. Ernest has ably filled the fifth — and formerly empty — seat on the Commission.

In the fall of the year, the Commission and the FOSR jointly agreed to a "request for funding" policy to be used on an annual basis. The Commission will bring its project funding list to the annual meeting of the FOSR in January when the FOSR Board will act upon the list and plan its fund raising for the year. The following projects have been scheduled for the 1998 spring, summer, and fall work seasons and will be funded by the FOSR:

- enlarging the softball field infield area
- removing old team benches, building new benches
- erecting temporary basketball backboard with rim
- erecting one or two soccer goals with netting
- building and erecting a soccer kickboard

Projects funded by the Commission will include a park rules sign, parking signs, and a park entrance sign.

Finally, the Commission has amended its park user form for large groups. That form now includes a welcome to Shelburne greeting, a six-item list of pertinent park policy, and a request for park users to take out the trash they brought to the park. Representatives of groups using the park must pick up a park use request form at the Town Office.

*Respectfully submitted by the Shelburne Park Commission:  
Bob Corrigan, Chairman • Dennis Desmond, Secretary • Ken Simonoko, Projects Manager • Darryl Bennett • Ernest Blake*

## FRIENDS OF SHELBURNE RECREATION

Even though we, as individuals, seemed to be extra busy this year, we managed to come together and have another successful year.

Seems that our Baked Bean Supper is becoming quite the annual outing, not only for locals, but for a number of tourists as well. The proceeds from this fund raiser have been put toward a "special order" slide to be added to the play structure in the Spring.

The Spaghetti Dinner was, once again, a marvelous affair. Not only was it successful financially, but it also serves the purpose of bringing together members of the community. Many thanks to the Philbrook Farm for allowing us to descend upon them once again.

A note on 1996: The monies raised for the skating rink have been invested in a CD and will be made available when the perfect spot for a skating rink is decided upon. Also in 1996 was a fund raiser for a new back-stop for the softball field. Doesn't it look great? Good job Park Commission!

We were up to our usual in 1997, helping with the Wildman Biathlon, an Easter Egg Hunt in the snow, the annual Halloween Party. We also sponsored a yard sale in the park and went Christmas caroling in the village with some of the village children.

The continued support we receive from all of you , who so unselfishly give of your time, salads and desserts, is what makes the FRIENDS so successful. We thank all of you for all you do!

We are looking forward to 1998 as being a productive year. We plan on working closely with the Park Commission, helping them to make improvements and additions to the park. We welcome anyone who would like to join us in our efforts.

Tuesday Paine, President

## **Conservation Commission Annual Report 1997-98**

Under New Hampshire law, the Conservation Committee of the town is charged with "the proper utilization and protection of the natural resources and the protection of watershed resources" of the town. The Conservation Commission is not a regulatory body, as is the Planning Board but is an advisory body to other town agencies and the Board of Selectmen on matters of environmental concern to the community.

The area that seems to perennially take up the biggest portion of the commission's time is the "Wetlands Permit" process of the State of NH Wetlands Board- Department of Environmental Services (DES). This year the Conservation Commission acted on five such permits and although the Conservation Commission does not have the power to approve or disapprove any of these permit requests it often becomes involved depending upon the type of wetlands permit being requested. Generally the permits are one of two types; an expedited wetlands permit for projects of minimum impact or a standard wetlands permit, which is much more complicated and involved. In the case of individuals requesting an expedited permit for minor projects, the Conservation Commission must approve the request or the request must follow the more complicated standard track. In the case of the more involved standard permit requests, the Conservation Commission may act as official intervenor to study and provide input to the process as it is reviewed by the Wetlands Board.

However, 1997 was not like prior years and the Conservation Committee spent the bulk of its time on issues concerning the construction of the proposed Portland Natural Gas Transmission System pipeline. Starting in the Fall of 1996, a private concern called PNGTS announced plans to build a new natural gas pipeline through Shelburne using in small part, an existing pipeline ROW owned by Portland Pipeline Corporation, and calling for the creation of many miles of new pipeline route. The Conservation Commission, the Planning Board and the Board of Selectmen worked closely in meetings with the developer and various state and federal regulatory agencies to represent the town's interest, not opposing construction but in working to ensure that the final project plan represented the most

minimal environmental impact possible as well as meeting the future land planning and land use objectives of the town as set forth in the Master Plan. At this juncture, the permitting process has been essentially completed with construction expected to begin this spring (1998). It is expected that this new construction phase will provide more than ample opportunity for work for the commission.

Respectfully,  
David Carlisle, Chair  
John Gralenski  
Betty Werner

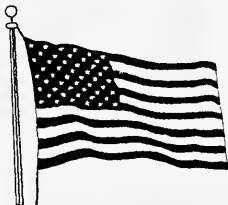
Hildreth Danforth  
Patricia Weathers

## MEMORIAL FOREST COMMITTEE

It has been an interesting year in the Memorial Forest. We began addressing the problem with the white birches being slowly crowded out by other types of trees. Our attempts to "weed out" the unwanted trees quickly proved that the problem was much too big for the committee to handle personally. It was clearly time to call for help.

At our request, the County Forester came over and looked at our problem. He agreed that the proper approach was to hire a logger to remove the softwoods and some of the hardwoods. That has been done, and we are looking forward to having this accomplished this year.

This last summer, the Memorial Forest Committee was happy to sponsor Joey Daniels at the Barry Conservation Camp. He enjoyed this educational experience, and we expect to send another Shelburne youngster this season. Anyone interested should contact a committee member for details.



John Gralenski



## EMERGENCY MANAGEMENT

Recent flooding, dam washout, derailed propane tank car and other disasters in the region have pointed out the need of all municipalities to review their Emergency Management Plans. At present there appears to be more outreaching by the State and other agencies in response to the above needs. We intend to take advantage of the services being offered relative to training, advice, and aid in updating our existing formal State mandated Emergency Management Plan (EMP).

A simplified "addendum" to the existing formal plan was developed in late 1996 and early 1997 to address those occurrences which would be more likely to take place in Shelburne. The addendum has a simplified organizational chart and designates the Incident Commander for each type of occurrence.

The existing formal state formatted plan is under review with the aid of the North Country Resource Conservation and Development Area Council (NRC&D). This revision is scheduled for 1998.

Federal "SARA" Hazardous Material Planning Requirements must by Federal law be met by the Town. This is especially true with the type of products being transported through the town by rail, truck and pipeline(s).

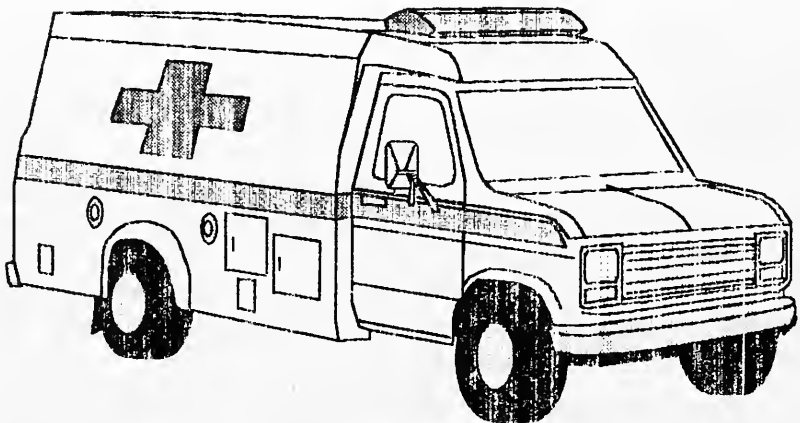
Courses are being planned for participation by all potential First Responders to any hazardous material accident to cover the above "SARA" requirement. The courses are planned to take place during Winter/Spring and Fall of 1998. These courses are funded by a grant and will be given in Shelburne by the NH Fire Academy with RC&D participation.

Minor changes have been made in the budgeting for Emergency Management. In the future, Fire Department responses to highway accidents and ambulance calls will be charged to the Fire Department, rather than to Emergency Management. This amount - \$500 for 1998 - has been transferred to the Fire Department budget to cover these occurrences.

The following meetings were attended by representatives of the Town:

1. Meeting of Emergency Management directors of Maine/New Hampshire border towns - Ossipee, NH
2. Emergency Planning Session - Shelburne, NH
3. Emergency Management Directors and Air National Guard - Pease Air Base
4. Meeting with Portland Pipeline Corporation concerning the pumping station and pipeline in Shelburne
5. Shelburne Fire Department personnel and equipment participate in a joint Emergency Management Exercise in Gorham

Stan Judge, Emergency Management Director



## POLICE REPORT

1997 was fairly quiet. The moose road kill was down to three from nineteen in 1996. I think this was due to the electric signs placed at the ends of town by the paving people. These warned of the moose danger. Motor vehicle accidents were few and crime in general was minimal. Keep your fingers crossed.

You may notice in the town expenditures that we have a new town gun. It is a .40 caliber Smith and Wesson semi-automatic pistol. There is a movement toward this type of gun in law enforcement. The experts advise me that to be part of the 1990's, we need a semi-automatic pistol. Also, the "course of fire" prescribed by the experts is designed for a semi-automatic gun making it difficult to qualify with the old revolver. This is mainly a matter of reloading times. Each officer has to qualify with a specific gun or guns. We're all set now until the phasers are perfected.

There are a couple of things that would help out your officers. Stop signs can easily become slow down signs. The one at the intersection of Meadow Road and North Road is an example. Please try to help us out by making nice, clean stops.

RSA 265:19III makes it illegal to overtake another vehicle on the right if such movement involves going off the roadway. Most people don't realize that the roadway ends at the white line. Crossing the white line to pass on the right is not allowed. This practice has resulted in many accelerated heartbeats at the intersections of town roads and Route 2.

Your help will be appreciated.



Respectfully submitted,  
J. Baker  
H. C. Stearns

## FIRE DEPARTMENT REPORT

The Fire Department had a busy and productive year in 1997. We are pleased to welcome Bill Weichert to our Department. He comes to us with 35 years experience in a New Jersey Fire Department, is most knowledgeable, and a very valuable Firefighter for Shelburne.

After a very long wait, the water line from Davenport's reservoir to the Town Garage is in and we are happy to say, below cost estimate. Many thanks to Bill and Terry Davenport, John Gralenski and Stan Judge for the endless hours they put into finalizing the paper work to complete this long overdue project.

A 1974 Farrar pumper was purchased and the consensus from our Firefighters and the general public is that we have made a good choice. Thanks to Stan Judge for his support, the extra miles he traveled to inspect it, and his input before the purchase.

The Firemen's Association and the Ladies Auxiliary bought lights for the new pumper, which will improve the Firefighters visibility at night. Many thanks, Ladies, for always being there when we need you.

The Firemen's Association also gave scholarships to two local graduates this past year. Our best to these students.

The Department responded to 8 ambulance calls, 2 investigations, 6 inspections, 4 rescues, 2 vehicle fires, and 2 accidents. In addition to these calls, many hours were given to training. Out of town training included:

- Chimney Training and Fire Investigation in Concord;
- Orientation of Fire Codes in Conway;
- Disaster Drill with Gorham - 7 Shelburne Firefighters participated;
- Ventilation Training in Gorham; and
- State Forest Fire Certification Training.

In addition, four local training sessions were held on Shelburne Fire Department vehicles.

Again, I thank our Police Chief, the Gorham Fire Department and our dedicated Firefighters for their service and assistance to the Shelburne Fire Department.

Fire Chief Warren "Tom" Hayes

## **SHELBURNE FIRE DEPARTMENT STUDY COMMITTEE**

The committee was formed to implement Article 9 of the 1996 Town Meeting. As instructed in the article, we drafted a Mission Statement and a Definition of the Fire Department's Role, which were distributed at a public meeting held on Nov. 9, 1997. Additionally, we sought public input through the distribution of a questionnaire and distributed these results at the same meeting. We also reviewed the organization of the department, its membership, training status, equipment and water supply.

During our discussions, it became evident that rural fire departments throughout New Hampshire are in a transitional state. Basically, the state has avoided mandating any minimum level of certification for fire fighters, since the law would then require them to fund the training. State recommendations are aimed at full-time, career fire fighters, with little evident concerns for the needs of rural communities.

In spite of the lack of realistic training guidelines from the state, the committee has arrived at a list of basic training goals through discussion with Shelburne's liability insurance representative. The advice was recently confirmed by a newly discovered resource, the Resource Conservation and Development, Community Preparedness Team, a USDA assisted council.

At long last, the committee feels that a clear path has been established to insure the safety of Shelburne's Fire Fighters and the best service to the town for the coming years. However, since the goal of balancing training and equipment is a long-term commitment and also because new resources have recently surfaced, the Shelburne Fire Department Study Committee would like to continue to work with the Fire Department and submit a follow-up report for the 1998 Town Report.

John Gralenski

## **REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER**

To aid your Fire warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forest and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention and law enforcement. The 1997 fire season was a safe period for wildland fires with no major injuries reported. The drought conditions experienced during the early summer months was a significant factor resulting in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contact aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

# **1997 FIRE STATISTICS**

(Cost Shared)

## FIRES REPORTED BY COUNTY

Belknap	58	
Carroll	96	
Cheshire	63	
Coos	29	
Grafton	51	
Hillsborough	145	
Merrimack	148	
Rockingham	54	
Strafford	63	
Sullivan		19
130		

TOTAL FIRES           726  
TOTAL ACRES       177.17

## CAUSES OF FIRES REPORTED

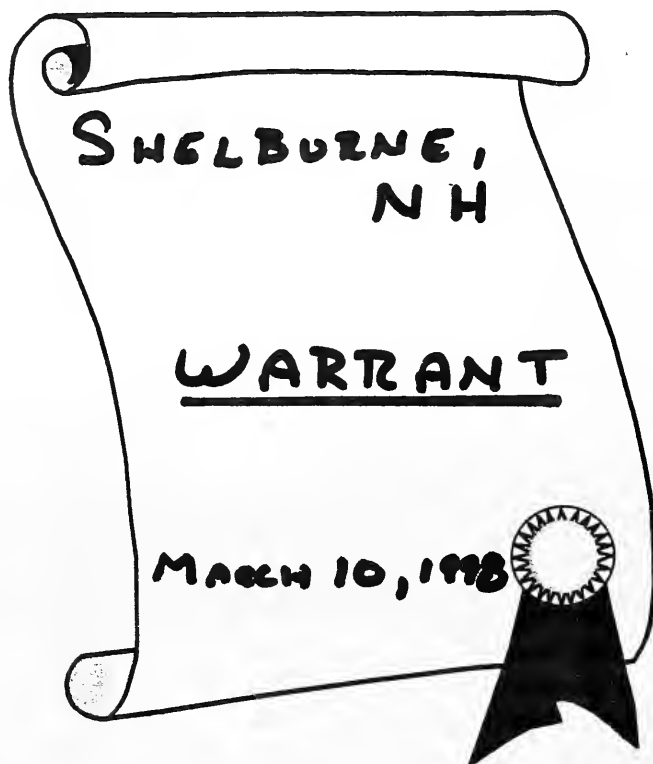
Smoking	54
Debris Burning	261
Campfire	99
Power Line	33
Railroad	03
Equipment Use	23
Lightning	14
Children	60
OHRV	0
Miscellaneous	
Incendiary	33
Fireworks	16

Richard C. Belmore  
Forest Ranger

William Davenport  
Forest Fire Warden



# WARRANT AND BUDGET





## TOWN OF SHELburnE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 5 PM and close not before 9 PM;

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 10, 1998, at 7 PM, to act upon the following subjects:

1. To **CHOOSE** all necessary Town officers for the year ensuing (printed ballot).
2. To **HEAR** such reports of Town Officers heretofore chosen and pass any vote relating thereto.
3. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$186,697 for **General Operation**.

4130 Executive	\$17,260
4140 Election, Registration, & Vital Statistics	\$3,985
4150 Financial Administration	\$8,706
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$14,717
4191 Planning and Zoning	\$1,500
4194 General Government Buildings	\$16,810
4195 Cemetery	\$2,200
4196 Insurance	\$11,200
4197 Regional Association	\$358
4210 Police	\$1,000
4215 Ambulance	\$2,561
4220 Fire Department	\$12,000
4240 Building Department	\$450
4250 Dispatch Agreement	\$1,995
4290 Emergency Management	\$500
4312 Highway	\$47,500

Town of Shelburne

4324 Solid Waste Disposal	\$22,080
4415 Health	\$500
4444 Welfare	\$500
4520 Parks & Recreation	\$1,810
4550 Library	\$950
4590 Memorial Forest	\$375
4611 Conservation Commission	\$125
4711 Principal Long Term Note	\$10,000
4721 Int. Long Term Note	\$2,615
4723 Int. TAN Note	\$1,000

*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

4. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$25,000 for the purpose of constructing a **new sand shed**. This will be a non-lapsing article per RSA 32:3, VI and will not lapse until construction is completed or in three years, whichever is less.

*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

5. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,000 to be added to the **Heavy Highway Equipment Capital Reserve Fund** previously established.

*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

6. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,000 to be added to the existing **Revaluation Capital Reserve Fund** previously established.

*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

7. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established.

*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

8. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$10,000 for protective measures during, and the associated repairs and cleanup after the "Ice Storm '98"; and to authorize the Selectmen to apply for, contract for, and accept, grants of federal or state aid, or both, as may be available, and to do all things necessary to carry out the purposes of this appropriation.

*[The Board of Selectmen and the Budget Committee recommend this article.]* (Majority vote required.)

9. To **Hear the report of the Fire Department Study Committee and to authorize** the Committee to continue to work with the Fire Department, and to submit a follow-up report in the 1998 Town Report.

(Majority vote required).

10. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$2,650 for the purchase of a Scott Air Pack (SCBA) for the use of the Fire Department. This will be non-lapsing article per RSA 32:3, VI and will not lapse until the purchase is completed, or in three years, whichever is less.

*[The Board of Selectmen and the Budget Committee recommend this appropriation]* (Majority Vote Required)

11. To see if the **Town will VOTE to direct the Selectmen to** oppose the collection of User-Fees for use of the White Mountain National Forest.

(Majority vote required)

12. To see if the **Town will VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3.

(Majority vote required)

13. To **TRANSACTION ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

(Majority vote required)

Town of Shelburne

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
61 So. Spring St., P.O. Box 1122  
Concord, NH 03302-1122  
(603) 271-3397

MS-7



BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE TOWN

OF S H E L B U R N E N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1998 to December 31, 1998 or  
for Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

**IMPORTANT:** Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

Budget Committee: (Please sign in ink.)

Date 2/7/98

[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]

(Revised 1997)

## 1997 Annual Report

Acct. #	PURPOSE OF APPROPRIATIONS (SRA 3213.V)	NAIC Act#	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	SELECTED APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive	3	16,800	17,794	17,260		17,260	
4140-4149	Election, Reg. & Vital Statistics	3	3,470	2,936	3,985		3,985	
4150-4151	Financial Administration	3	7,620	7,571	8,706		8,706	
4152	Revaluation of Property							
4153	Legal Expense	3	4,000	3,916	4,000		4,000	
4155-4159	Personnel Administration	3	11,663	11,502	14,717		14,717	
4191-4193	Planning & Zoning	3	1,300	1,853	1,500		1,500	
4194	General Government Buildings	3	15,153	15,465	16,810		16,810	
4195	Cemeteries	3	2,546	1,254	2,200		2,200	
4196	Insurance	3	12,245	10,656	11,200		11,200	
4197	Advertising & Regional Assoc.	3	362	362	358		358	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police	3	1,200	662	1,000		1,000	
4215-4219	Ambulance	3	3,259	3,258	2,561		2,561	
4220-4229	Fire	3	9,800	5,415	12,000		12,000	
4240-4249	Building Inspection	3	300	365	450		450	
4290-4298	Emergency Management	3	1,000	662	500		500	
4299	Other Public Safety (Including Communications)	3	1,964	1,964	1,995		1,995	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							

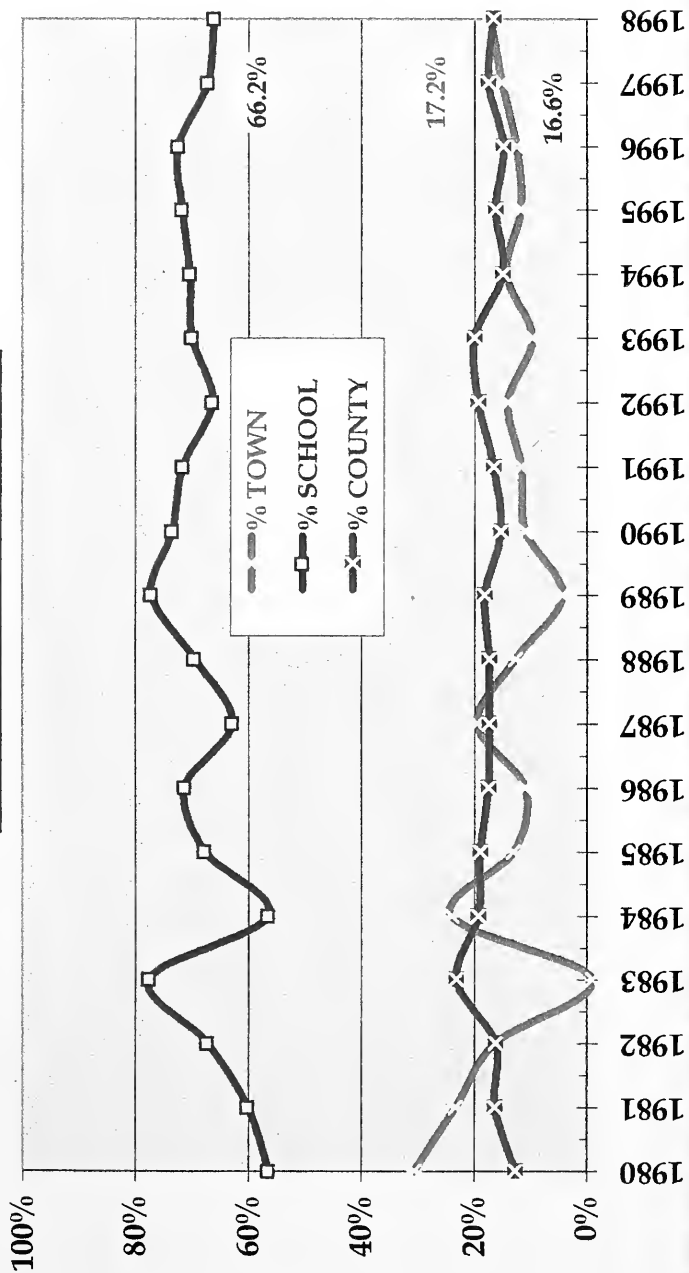
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Budget - Town of Shelburne

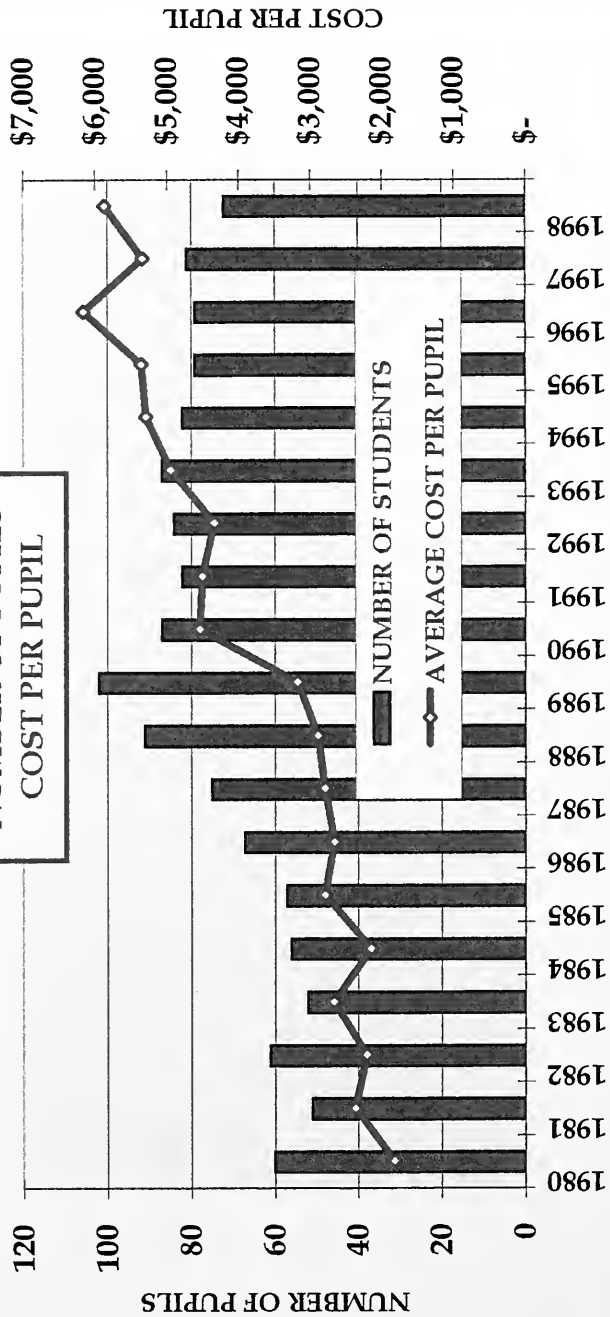
Year 1998

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 321:5,7)	Major Article	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS								
4311-4312	Admin., Highways & Streets	3	47,557	49,287	47,500		47,500	
4313	Bridges							
4316	Street Lighting							
4319	Other Storm Damage	8	0	752	see page 5		see page 5	
SANITATION								
4321-4323	Admin. & Solid Waste Collection	3	20,943	18,638	22,080		22,080	
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Collection & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331-4332	Admin. & Water Services							
4335-4339	Water Treatment, Conservation & Other							
ELECTRIC								
4351-4352	Admin. & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maint.							
4359	Other Electric Costs							
HEALTH AND WELFARE								
4411-4414	Admin. & Pest Control							
4415-4419	Health Agencies & Hospitals & Other	3	600	0	500		500	
4441-4442	Admin. & Direct Assistance	3	1,000	0	500		500	

# TOWN OF SHELBURNE TAX RATE % DISTRIBUTION

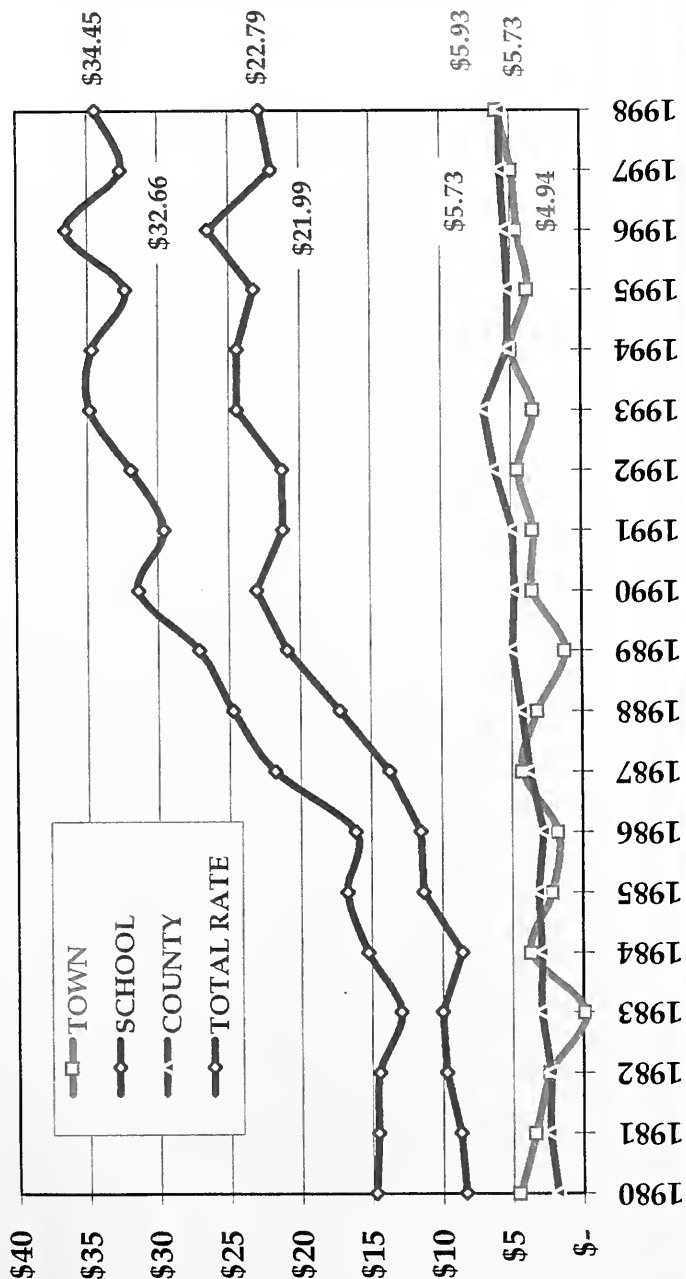


TOWN OF SHELburne  
NUMBER OF PUPILS  
COST PER PUPIL

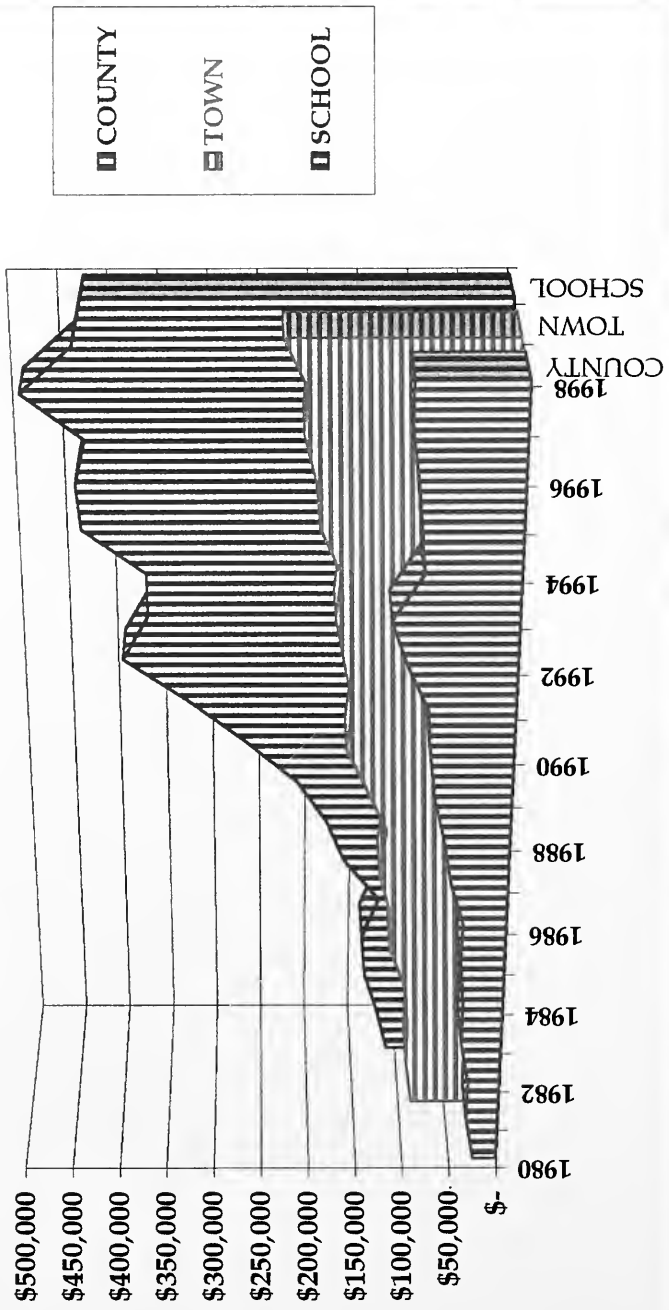




# TOWN OF SHELBURNE TAX RATE COMPARISON



# TOWN OF SHELBURNE NET GOVERNMENTAL EXPENDITURES



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Shelburne

Budget - Town of

Year 1998

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 213.V)	Marr Art#	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4444	Intergovernmental Welfare Payments							
4445-4449	Vendor Payments & Other							
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation	3	1,711	1,660	1,810		1,810	
4550-4559	Library	3	950	950	950		950	
4583	Patriotic Purposes							
4590	Mem. Forest	3	375	51	375		375	
<b>CONSERVATION</b>								
4611-4612	Administration & Purchases Of Natural Resources	3	125	125	125		125	
4619	Other Conservation							
4631-4632	REDEVELOPMENT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes	3	10,000	10,000	10,000		10,000	
4721	Interest-Long Term Bonds & Notes	3	3,820	3,183	2,615		2,615	
4723	Interest on T&E	3	500	587	1,000		1,000	
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land							
4902	Machinery, Vehicles & Equipment	10	0	0				
4903	Buildings	4	5,000	5,700				
					see page 5		see page 5	
					see page 5		see page 5	

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Budget - Town of Shelburne

Year 1998

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 3213, V)	Warr. Art. #	Appropriations Prior Year As Approved by DCA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4909	Improvements Other Than Buildings		6,000	5,391	0		0	
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							
	Electric-							
	Airport-							
4915	To Capital Reserve Fund	5,677	27,500	27,500	see page 5		see page 5	
4916	To Expendable Trust Funds (except Health Maintenance Trust Fund)							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1			218,763	209,459	186,697		186,697	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount
4915	5	5,000			
4915	6	5,000			
4915	7	500			

**..SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3.VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr Art#	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATION ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4903	Sand Shed	4			25,000		25,000	
4915	Heavy Highway CR	5			5,000		5,000	
4915	Revaluation CR	6	5,000	5,000	5,000		5,000	
4915	Cemetery Equip CR	7	500	500	500		500	
4902	Scott Air Pack	10			2,650		2,650	
<b>SUBTOTAL 2 Recommended</b>					38,150		38,150	

**..INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3.VI)	Warr Art #	Appropriations Prior Year As Approved By DRA	Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4318	Storm Damage	8			10,000		10,000	
<b>SUBTOTAL 3 Recommended</b>					10,000		10,000	

# Town of Shelburne

Year 1998

Budget - Town of Shelburne

MS-

Acct. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE Ending Year
<b>TAXES</b>					
3120	Land Use Change Taxes		1,720	1,720	20
3180	Resident Taxes				
3185	Yield Taxes		10,000	1,336	3,000
3186	Payment in Lieu of Taxes		12,250	11,876	11,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		3,500	3,242	1,000
	Inventory Penalties				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		100	338	200
3220	Motor Vehicle Permit Fees		40,000	47,010	47,000
3230	Building Permits		300	765	450
3290	Other Licenses, Permits & Fees		1,000	1,052	1,000
3311-3319	FROM FEDERAL GOVERNMENT		0	0	8,750
<b>FROM STATE</b>					
3351	Shared Revenues		8,000	9,155	9,000
3352	Meals & Rooms Tax Distribution		4,000	4,652	4,000
3353	Highway Block Grant		10,212	10,702	10,388
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		5,263	6,485	5,123
3379	FROM OTHER GOVERNMENTS		1,250	1,633	1,200
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		800	840	800
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property				
3502	Interest on Investments		10,700	13,390	13,000
3503-3509	Other		5,000	3,305	5,000
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				

# 1997 Annual Report

Year 1998

Budget - Town of Shelburne

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Acct. #	SOURCE OF REVENUE	Warr. Art. #	Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenue Ensuuing Year
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		0	250	0
3916	From Trust & Agency Funds		450	177	450
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
Amounts VOTED From Fund Balance ("Surplus")			14,000	14,000	0
Fund Balance ("Surplus") to Reduce Taxes			15,000	15,000	15,000
TOTAL REVENUES & CREDITS			143,545	146,928	136,381

## \*\*BUDGET SUMMARY\*\*

	SELECTMEN	BUDGET COMMITTEE
SUBTOTAL 1 Recommended (from page 4)	186,697	186,697
SUBTOTAL 2 Special warrant articles Recommended (page 5))	38,150	38,150
SUBTOTAL 3 "Individual" warrant articles Recommended (page 5)	10,000	10,000
TOTAL Appropriations Recommended	234,847	234,847
Less: Amount of Estimated Revenues & Credits (from above)	136,381	136,381
Estimated Amount of Taxes To Be Raised	98,466	98,466

(REV.1997)

Town of Shelburne

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**  
(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: Shelburne Fiscal Year Ending: 12/31/98

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee	234,847
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	10,000
3. Interest: Long-Term Bonds & Notes	2,615
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	12,615
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	222,232
8. Line 7 times 10%	22,223

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba



## LIBRARY REPORT

The Shelburne Public Library's hours remain unchanged - Thursday afternoons from 2:30 to 4:30 and Saturday mornings from 10:00 to 11:00, and other times by appointment with the librarian, any trustee, or Jo Carpenter whenever she is in the Town Office. The flag indicates that the library is open. We have an extensive collection of children's books and adult recreational reading, both fiction and nonfiction, a small reference section, one of the best collections of local history, **Consumer Reports**, **Cricket**, and **Country Journal** magazines, and a small but varied shelf of video tapes. We have installed a CD ROM with an encyclopedia to broaden our reference section.

If there are books you would like that are not in our library, we have computer access to the NH State Library Union Catalog for interlibrary loan requests. We can do searches by title, author or subject and may borrow books from libraries throughout the state. We have installed a modem for the computer in the library and will be able to do searches from the library soon.

We are still hoping that on Saturdays more people will take advantage of this opportunity to keep the librarian busy.

Many new children's books (145) were purchased for the library. During 1997, library users took out 87 adult nonfiction, 159 adult fiction, and 463 children's books, as well as 151 other publications and videos. Once again Joyce Carlisle directed a summer's children's program focusing on space. It was enormously successful in terms of enthusiasm, number of children participating (20), and the number of books read. Three community service volunteers, Erin Desmond, Carrie Laflamme, and Emily Wolfe, were very helpful to the success of the program. We hope to continue this or a similar program in the summer of 1998. Anyone who is interested in assisting with this program or helping to plan one would be enthusiastically welcomed. We continue to feel that a love of reading is the most important gift we can give our children and that our small library can be an important resource for our children as well as for the adults of the town.

We sponsored a slide show on China given by the Wemers. For the benefit of armchair tourists as well as fellow travelers, a series of slide shows will be given in 1998 by Shelburne residents who have traveled to interesting places.

We are happy to receive donations of books at any time. Adult fiction, particularly, is hard to keep abreast of in a small library. If you have paperbacks that you have enjoyed and think your neighbors would like, you may donate them to our "temporary shelf." We keep them for a year or so and then sell them or donate them to

## Town of Shelburne

used book sales. We are grateful to the Danforths, Jr. and Sr., Susie Favreau, Robin Henne, Anne and Chris Lake, Kristy Lavertue, Lona Tassey, and the Werners for donations of books, and we are especially grateful to David Coffin and Catherine McDermott for the six cartons of books donated by them, which included a 1989 set of the **Encyclopaedia Britannica** and **Atlas**.

As always, we would like to have you visit us at the library and welcome your suggestions for new books or services.

Respectfully submitted,  
Louise Bevin

Dorothy Eichel

Betty Werner

### LIBRARY FINANCIAL REPORT

Balance brought forward 12/31/96	\$ 432.02
Town Appropriation	950.00
Refund by Edward Hamilton	22.80
	\$ 1,404.82

#### DISBURSEMENTS

1/22 Time/Life: 7 books	\$ 85.80
2/27 Horn Book Inc.: 97 Magazine & Guide	49.95
98 Guide	35.00
3/11 University Books: 24 books	74.30
3/19 Campbell Books: 24 books	120.00
4/3 Edward Hamilton: 12 books, 1 video	106.16
4/21 Country Journal: 2 yr. Magazine subscription	40.95
4/29 Book of the Month Club: 11 books	117.90
5/9 CHILIS reading program materials	34.50
5/10 Bondcliff books: 1 book	12.50
5/24 Kids Discover: 2yr. Magazine subscription	28.90
7/17 AAUW Used Book Sale: 47 books	44.50
8/11 Wonderland Book Store: 8 books	58.45
11/7 Postage & Office supplies	38.37
12/4 Strand Books: 5 books	38.90
12/4 Brodart: 4 books	39.13
12/12 Junior Library Guild: 12 books	109.50
12/30 Librarian's Salary	150.00
Children's Summer Program Coordinator	50.00
Total	\$ 1,234.81

**Balance 12/31/97** **\$ 170.01**

LIBRARY FUND in CD - 12/31/97 \$1,756.43  
Interest earned in 1996 \$ 84.43

Kathleen Judge, Librarian

## 1997 PLANNING BOARD REPORT

The past year was one of the Planning Boards most active; we had to deal with numerous issues including the Portland Natural Gas Pipeline, development and adoption of new Noise Standards, several Site Plans, and a couple of Subdivisions.

During the year the Planning Board worked closely with the Board of Selectmen and the Conservation Commission to ensure that the Towns interests were represented in the matter of the Portland Natural Gas Pipeline. This participation included supporting the Towns position as a full intervenor in the State of New Hampshire Energy Facility Siting Committee Hearings and the FERC proceedings. This effort included hosting field visits for both Committees which contributed greatly to the Towns position being ultimately upheld in both siting reviews.

The Board completed work on and submitted to the voters of the Town a comprehensive Noise Standard as part of our zoning at the March Town Meeting. The Standard was adopted by the voters and played a key part later in the year as we worked through a site plan review for an expansion of the R. J. Carrier chipping plant. We hope that the work now being done at this facility will address most of the noise issues concerning the plant.

Looking ahead to the upcoming year the Board will be working to clarify the status of a number of Gravel Pits that were grandfathered in 1980 when the Town adopted Gravel Regulations. This will be driven by the new Gravel taxes and by a determination that pits must be in continuous use to maintain their grandfathered condition. The board will also continue work towards a new zoning ordinance concerning "signs".

John Carpenter, Chairman

## BUILDING INSPECTOR REPORT

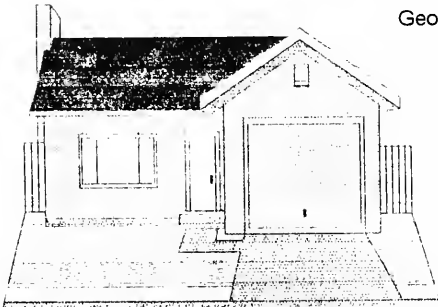
1997 was a busy year with 15 permits being issued. The work being done at RJ Chipping Enterprises will continue in 1998. This project is one of the largest that the town has had in sometime.

The permit issued are as follows:

New Home	2
Storage Shed	2
Additions to existing building	5
Renovate building & enlarge	1
Sign	1
Install new foundation & move trailer	1
Install scales	1
New Chipping building	1
Garage	1
Stockade fence	1

We have begun using our new permit application forms and the new permits forms. We feel that they work very well.

George Corriveau, Building Inspector



## NORTH COUNTRY COUNCIL REPORT

This has been another busy year at the Council. As we begin our second year of operation from the Cottage at the Rocks, we reaffirmed the Council's commitment to serve community and regional needs.

The transportation committee had a busy agenda dealing with numerous local and regional projects. Highlights include: participation in a three-state discussion focused on Route 2, planning and funding several major bridge projects, planning and coordinating trail systems as well as addressing regional rail issues. The Portland Natural Gas Pipeline occupied a lot of time as we worked with the Attorney Generals Office and the communities along the proposed right of way dealing with location and mitigation issues. Work continued on the Route 16 Corridor Protection Project. Out two working groups from 14 towns along the highway started to look at some of the potential actions that can be taken along the corridor and will be working towards guidelines and recommendations over the coming year. Major products of the Route 16 effort this past year were a tourism-scenic evaluation and a design guidebook, both of which will be very useful to local planning boards. Transportation funding activities were a priority with the Council's Transportation Committee and By Way Council. During the year both committees solicited projects to be funded by the Transportation Enhancement Program and the Scenic By Way Program. Recommendations for funded projects were made to the state and federal agencies, results of those efforts will be known this spring.

The year saw the approval of our fifth EDA public works grant since 1991. The latest grant approved was the Town of Colebrook. The Colebrook Grant brings N. C. C.'s twenty-five year record of EDA funding in the North Country to \$33 million. Work continues on the Haverhill and Lancaster E.D.A. projects and is complete in North Conway and Littleton. The Council's new Economic Development Committee was formed and began meeting. Planning for the new North Country Regional Overall Economic Development Program began. New projects for E.D.A. funding are now being solicited for inclusion in the O.E.D.P.

The N.C.C. Business Resource Center opened and has been in use by area entrepreneurs for the last six months.

The Council continued its work representing the interests of the communities on the Connecticut River, and the region as a whole in the Fifteen Mile Falls Hydro Relicensing project. The Council was a key player in the negotiations and was able to represent community interest in the operating agreement, insuring that the present access/use continue and that reservoir levels and flow regime remain intact. This means that the recreation activities and local tax revenue potential will be equivalent to present conditions. WE will continue to stay on top of this critical issue during the coming years.

This last year, the North Country Council Scenic and Cultural By Way Council adopted a Plan for Regional By Way and developed a marketing publication which will be printed during the spring of 1998. In addition, the Council submitted a proposal to the Federal Highway Administration to have National Scenic By Way designation on the Kancamagus Highway expanded to include portions of Routes 302, 3, and 193 creating a continuous loop through the White Mountains. Work also continued on the Connecticut River Scenic By Way in cooperation with Vermont and Massachusetts.

The Community Design Program at the Council provided design assistance to Jackson, Haverhill, Whitefield, Bethlehem, Colebrook, Lancaster and Littleton. G.I.S. mapping continued for the entire North Country and individual projects were done for Lisbon, Littleton and Colebrook. The Council also hosted the Northeast Your Town Training Program. This unique program brought 30 local civic leaders and new planning professionals together with a national level community design faculty for a three day intensive community design program. Support of public involvement in community decision making was provided to several towns through survey projects and local forums around the region.

Solid waste planning services continued at the Council with every town in the region getting support from the Council's Solid Waste Staff. On a regional level, the Household Hazardous Waste Program is entering its eleventh year. A regional glass-crushing program began, with the Town of Lancaster in the lead.

Support was provided to the region's schools on recycling everything from paper to plastic and glass.

Local technical assistance has always been a mainstay of Council activity, this last year was no different. The Council's grant - writing, planning and engineering staff worked with many of the regions 279 boards and councils on so many locally significant projects that they would be too numerous to mention. Libraries, industrial parks, ordinances, plans, site plan review, water and sewer feasibility, drainage projects, transfer stations, master plans, land development capability assessment, water access, road improvement and handicapped access were just a few of the results.

As the year came to a close, the Council forged a relationship with a sister region in the Czech Republic. As a result of this effort, we hope to have local officials, non-profits and businesses from the North Country working with peers in Europe developing mutually beneficial projects and establishing a connection for the North Country into the European Union. In November, a regional official from the Slovak Republic came to the office for a day and a similar dialogue is starting.

The end of the year also witnesses the kick off of a telecommunications initiative at the Council with support from Bell Atlantic, C.D.F.A. and other partners. This important activity is the result of 4 years of study and some intensive work during the last six months.

The Council is here to serve you. It is your organization. Our staff and Board are committed to responding to community need. If there is a project or need in your town, please call us. We are dedicated to both supporting our individual towns and promoting regional unity in the North Country. As a region, the North Country contains one third of the land-mass of N. H. and one fifth of its municipalities.

Preston S. Gilbert, Executive Director

## REPORT TO THE CITIZENS OF DISTRICT ONE

It is a pleasure to report to the people of District One, which consists of 98 towns and four cities here in Northern New Hampshire. The Council acts much like a board of directors at the very top of your Executive Branch of your New Hampshire State Government. We confirm gubernatorial nominations to many regulatory, advisory and governing boards and commissions within the Executive Branch of your government. We also confirm gubernatorial nominations to the entire Judicial Branch of the New Hampshire State Government, approve contracts to outside agencies, businesses, municipalities and individuals and a host of other duties.

A good list of phone numbers for citizens to gain information throughout this district to have on hand would be the following:

Aids Hotline	1-800-752-AIDS
Children, Youth & Families	1-800-852-3345
Consumer Complaints, Utilities	1-800-852-3793
Consumer Complaints, Insurance	1-800-852-3416
Disabilities Assistance	1-800-852-3345
Elderly & Adult Assistance	1-800-442-5640
Fuel Assistance	1-800-552-4617
Emergency Assistance	911
Employment Opportunities	1-800-852-3400
Job Training Information	1-800-772-7001
NH State Library	1-800-499-1232
NH State Police	1-800-525-5555
NH Tech. Community Colleges	1-800-247-3420
NH Helpline (24 hour)	1-800-852-3388
NH Operation Game Thief	1-800-344-4262
NH Veterans Council	1-800-622-9230
NH Corrections Dept.	1-800-479-0688
NH Dept. of Labor	1-800-272-4353
NH Housing Authority	1-800-439-7247
NH Higher Education Ass't	1-800-525-2577
Headrest Teenline	1-800-826-3700
NH Independent Living Found.	1-800-826-3700
NH Charitable Foundation	1-800-464-6641

It is a pleasure to serve you as one of your public servants. My office is at your service.

Raymond S. Burton   State House - Room 20   Concord, NH 03301  
Tel. (603) 271-3632



# **RULES, REGULATIONS AND INFORMATIONAL MATERIAL**





## **LANDFILL REGULATIONS**



**Hours:**      **Saturday - 7 am to 12 pm all year**  
                    **Wednesday - 3 - 4:30 pm June 15 - Sept 4.**

There is no longer be a fee for tire disposal.

There is be a charge of \$4.50 per item for any appliance containing a refrigerant.

Stumps from land clearings will be billed on an individual basis, depending on the size of the load, by the landfill attendant.

People wanting to dispose of the above items should contact Jo Carpenter at 466-3840 or call the Town Office at 466-2262 for a receipt before going to the landfill. People disposing of items, not paid for, will be billed.

These fees reflect the cost to the Town for disposal and are subject to change.

Magazines are now be recycled and should be separated from other paper and placed in the designated area.

## **ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY**

### **Section 1: Consumption of Alcohol Restricted**

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA:175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

### **Section 2: Possession of Open Containers**

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA:175 in any public place shall be considered prima facie evidence of consumption.

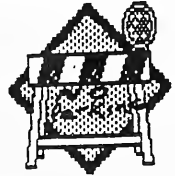
### **Section 3: Penalty**

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$ 50.00 per violation.

## **SNOW REMOVAL ORDINANCE passed 8/14/94**

No person shall remove snow from his/her premises and deposit it on any street or highway.

Any person who violates this ordinance shall be fined not more than \$1000 and not less than \$50 for each separate and distinct violation.



## **PARKING BAN**

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.



## **SPEED LIMITS IN SHELBURNE**

The selectmen have set speed limits for the following town roads:

East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.

Village Road and all other town roads - 25 miles per hours.

## **WEIGHT LIMITS ON ALL TOWN ROADS**

After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000lbs.

Per RSA 231:191 application may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing, may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

- Conner Road
- Hayes Road
- Hubbard Grove
- Landfill Drive
- Losier Road
- Mt. Moriah Drive
- North Road (intersection of Meadow Road to Maine)
- Power House Acres
- R-F Drive
- Sunrise Drive
- Village Road
- Winthrop Drive

## DOG LICENSES

### It's the Law

**1. EVERY DOG**, three months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30TH**.

**2. EVERY DOG\*** must have a certificate showing that it has been **VACCINATED FOR RABIES**. This certificate must be presented at the time of registration.

**3. EVERY DOG** must wear its license tag. (RSA 466:1)

**4. License Fees: (RSA 466:4)**

\$ 6.50 - all neutered dogs

\$ 6.50 - puppies (3 - 7 months)

\$ 9.00 - all unneutered male dogs

\$ 9.00 - all unspayed female dogs

\$ 2.00 - owners over 65 (one dog only)

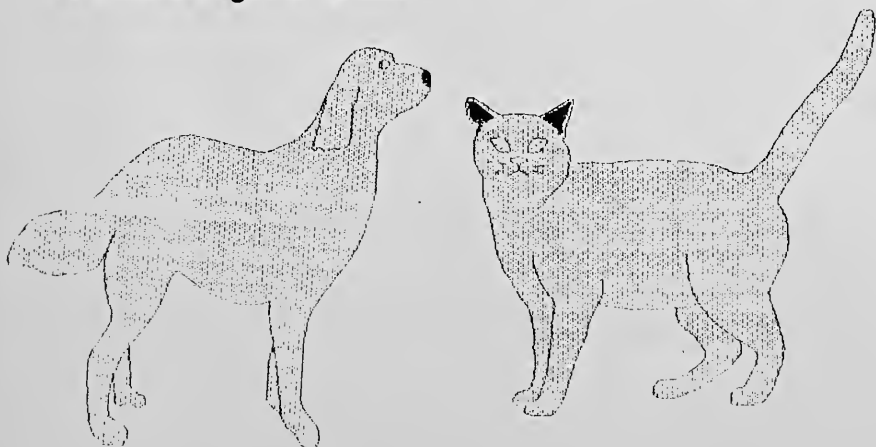
**Failure to comply will make you liable with a penalty of \$25.00 (RSA 466:13)**

**5. SHELburne HAS A LEASH LAW**

No dog may be allowed to run at large unless it is accompanied by the owner or custodian.

(RSA 466:30a)

**6. \*** It is now **State law** to have all cats 3 months of age and over **vaccinated against rabies**.



ANNUAL REPORT  
OF THE  
SCHOOL OFFICIALS  
OF THE SCHOOL DISTRICT OF  
SHELBURNE, NEW HAMPSHIRE  
FOR THE  
FISCAL YEAR ENDING JUNE 30, 1997



OFFICERS

1997 - 1998

Moderator

John Henne

Clerk

Ann Leger

Treasurer

John Danforth

Census

Joan Wilson

Auditors

Louise Bevin

Rodney Hayes



Truant Officer

Warren (Tommy) Hayes

School Board

Debra Baker©

Term Expires 1998

Jo Anne Carpenter

Term Expires 1999

Mitchell Weathers

Term Expires 2000

Director of Special Services

Bonnie Agrodnia

Business Administrator

Paul V. Partenope

Superintendent of Schools

Daniel J. Whitaker

# Town of Shelburne

## School Warrant

The State of New Hampshire

To the inhabitants of the School District of the Town of Shelburne qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in said District on 10th of March, 1998, at 5:00 P.M. in the evening to act, by ballot, upon the following Articles:

Polls are open for election of officers from 5:00 P.M. to 9:00 P.M.

1. To choose a member of the school board for the ensuing three (3) years.
2. To choose a treasurer for the ensuing three (3) years.
3. To choose a clerk for the ensuing three (3) years.
4. To choose a moderator for the ensuing three (3) years.
5. To choose two (2) auditors for the ensuing year.

Given under our hands at said Shelburne this 11th day of February, 1998.

Debra Baker, Chairperson  
Jo Anne Carpenter  
Mitchell Weathers

SCHOOL BOARD



# 1997 Annual Report

## SCHOOL WARRANT

The State of New Hampshire

To the inhabitants of the School District in the town of Shelburne, qualified to vote in District affairs:

You are hereby notified to meet at the Shelburne Town Hall in said District on Tuesday, the 10th of March, 1998, at 8:00 o'clock in the evening to act upon the following:

**ARTICLE 1:** To see if the District will vote to accept the reports of agents, auditors, committees, and officers heretofore chosen, as printed in the Annual Report.

**ARTICLE 2:** To set the salaries of school district officers:

School Board Chair	\$125.00
School Board Members 2 @ \$100 ea.	\$200.00
Treasurer	\$ 75.00
Deputy Treasurer	\$ 25.00
Clerk	\$ 20.00
Moderator	\$ 25.00
Supervisors of Checklist	
3 @ \$15.00 each	\$ 45.00
Ballot Clerks 2 @ \$15.00	\$ 30.00
Auditors 2 @ \$15.00 each	\$ 30.00

**ARTICLE 3:** To see if the District will vote to raise and appropriate the sum of \$5,000.00 to the Bus Capital Reserve Fund. (Recommended by the School Board) (Recommended by the Budget Committee)

**ARTICLE 4:** To see if the District will vote to raise, appropriate, and expend the sum of \$453,550.29 for the support of schools, for the payment of salaries of school district officials and agents, and for the payment of statutory obligations of the District, said sum to be in addition to the sums raised under other Article 3 in this Warrant. (Recommended by the School Board) (Recommended by the Budget Committee)

**ARTICLE 5:** To see if the District will vote to authorize the School Board to make application for and to accept, on behalf of the District, any or all grants or other funds for educational purposes which may now or hereafter be forthcoming from the United State Government, the State of New Hampshire, private individuals, corporations, or any federal or state agency and to expend these grants or funds for such projects as it may designate.

**ARTICLE 6:** To transact any other business which may legally come before this meeting.

Given under our hands at said Shelburne, this 11th day of February, 1998.

Debra Baker, Chairperson  
Jo Anne Carpenter  
Mitchell Weathers  
SCHOOL BOARD

## Budget of the School District of SHUPLBURNE

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 3213, V)	Hear. Act. #	Expenditures for Year 7/1/96 to 6/30/97	Appropriations Prior Year As Approved By BSA	SCHOOL BOARD'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
INSTRUCTION (1000-1999)								
1100-1199	Regular Programs	4	422,953.37	411,677.00	407,541.00	407,541.00		
1200-1299	Special Programs	4	7,467.94	12,225.00	13,770.00	13,770.00		
1300-1399	Vocational Programs							
1400-1499	Other Programs							
1600-1699	Adult/Continuing Ed							
SUPPORT SERVICES (2000-2999)								
Pupil Services								
2110-2119	Attendance & Social Work							
2120-2129	Guidance							
2130-2139	Health							
2140-2149	Psychological							
2150-2159	Speech Pathology & Audiology							
2190-2199	Other Pupil Serv.							
Instructional Staff Services								
2210-2219	Improvement of Instruction							
2220-2229	Educational Media							
2290-2299	Other Instr. Staff							
General Administration								
2310	School Board							

SHEL BURNES

Budget of the School District of

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 3213,V)	Warr Art. 8	Expenditures for Year to 6/30/96 to 6/30/97	Appropriations Prior Year As Approved by DAA	SCHOOL BOARD'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
2310 070	Contingency							
2310-2319	All other objects	4	2,454.92	2,520.13	2,720.90		2,720.90	
Office of Superintendent								
2320 351	BAU Mgmt. Services							
2320-2329	All other objects	4	14,593.55	15,977.39	16,094.30		16,094.30	
2330-2339	Special Area Admin. Services							
2390-2399	Other Gen. Adm. Serv.							
2400-2499	School Admin. Serv.							
Business Services								
2520-2529	Facial							
2540-2549	Operation & Maint. of Plant							
2550-2559	Pupil Transport.	4	58,477.86	17,321.43	13,424.09		13,424.09	
2570-2579	Procurement							
2590-2599	Other Business Serv							
2600-2699	Managerial Services							
2800-2899	Other Support Serv.							
3000-3999	COMMUNITY SERVICES							
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION							
OTHER OUTLAYS (5000-5999)								
5100 830	Debt Serv. - Princ.							

### Budget of the School District of

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Marr Act. #	Expenditures for Year Ending 9/30/96 to 9/30/97	Appropriations Prior Year As Approved By OEA	SCHOOL BOARD'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
5100 840	Debt Serv. - Int.							
<b>Fund Transfers</b>								
5220	To Special Revenue							
5230	To Capital Projects	3	5,000.00	5,000.00				
5240	To Food Service							
5250-5254	To Capital Reserve							
5255	To Health Maint. Trust							
5256-5259	To Other Trusts							
	Supplemental							
	Deficit							
<b>SUBTOTAL 1</b>			510,947.64	464,720.95	453,550.29	453,550.29		

**If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.**

[illegible]

Budget of the School District of SHELBOURNE

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Expenditures for Year 7/1/____ to 6/30/____	Appropriations Prior Year As Approved By DCA	SCHOOL BOARD'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
5250	Bus Capital Reserve	3		5,000.00	5,000.00		5,000.00	
5254								
SUBTOTAL 2 Recommended					5,000.00		5,000.00	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, VI)	Warr. Art.#	Expenditures for Year 7/1/____ to 6/30/____	Appropriations Prior Year As Approved By DCA	SCHOOL BOARD'S APPROPRIATIONS ENDING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENDING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
SUBTOTAL 3 Recommended								

# Town of Shelburne

Year 1999

Budget of the School District of SHELBURNE

Acct. #	SOURCE OF REVENUE OR CREDIT	Warr. Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	Estimated Revenue Ending Fiscal Year
<b>REVENUE FROM STATE SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3110	Foundation Aid		.00	4,874.13	886.05
3210	School Building Aid				
3220-3223	Area Vocational School				
3230	Driver Education				
3240	Catastrophic Aid				
3250	Adult Education				
	Child Nutrition				
	Kindergarten Aid		2,000.00	1,500.00	1,500.00
	Other State Aid (Specify)				
<b>REVENUE FROM FEDERAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4410	IASA, Title I & II				
4430	Vocational Education				
4450	Adult Education				
4460	Child Nutrition Programs				
4470	Handicapped Programs				
	Federal Forest Land		9,503.08	9,993.14	8,500.00
	Other Federal Sources (Identify)		3,516.84*		3,000.00*
	*MEDICAID				
<b>LOCAL REVENUE OTHER THAN TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5100	Sale of Bonds or Notes				
5230	Transfer from Capital Projects Fund		43,659.25		
5250	Transfer from Capital Reserve Fund				
5255	Transfer from Expendable Trust Fund				
1300-1340	Tuition				
1400-1443	Transportation Fees				
1500-1599	Earnings on Investments		1,114.98	900.00	950.00
1600	Food Service				
1700-1799	Pupil Activities				

# 1997 Annual Report

Acct. #	Source of Revenue or Credit	Warr. Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	Estimated Revenue Ending Fiscal Year
1800	Community Services Activities				
1900-1999	Other Local Sources (identify)		.18*		
	*Mis.				
	THIS SECTION FOR CALCULATION OF RAN's (REIMBURSEMENT ANTICIPATION NOTES) PER RSA 19B:10-2 FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN				
	Supplemental Appropriation (Contra)				
	Appropriations Voted From Fund Balance				
	Fund Balance to Reduce Taxes		2,564.42	37,604.13	16,000.00
TOTAL REVENUES AND CREDITS			62,358.75	54,871.40	30,836.05

## \*\*BUDGET SUMMARY\*\*

	SCHOOL BOARD'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Recommended (from page 3)	453,550.29	453,550.29
SUBTOTAL 2 special warrant articles Recommended (page 4)	5,000.00	5,000.00
SUBTOTAL 3 "individual" warrant articles Recommended (page 4)		
TOTAL Appropriations Recommended	458,550.29	458,550.29
Less: Amount of Estimated Revenues & Credits (from above)	30,836.05	30,836.05
Estimated Amount of Taxes To Be Raised	427,714.24	427,714.24

# Town of Shelburne

## ANTICIPATED REVENUES

	1997-98 ESTIMATE	1997-98 MS-24	1998-99 ESTIMATE
JUNE 30 BALANCE	\$18,000.00	\$37,604.13	\$16,000.00
KINDERGARTEN AID	\$0.00	\$1,500.00	\$1,500.00
NAT. FOREST RESERVE	\$8,500.00	\$9,993.14	\$8,500.00
MEDICAID REIMBURSEMENT	\$0.00	\$0.00	\$3,000.00
FOUNDATION AID	\$0.00	\$4,874.13	\$886.05
INTEREST	\$900.00	\$900.00	\$950.00
	<u>\$27,400.00</u>	<u>\$54,871.40</u>	<u>\$30,836.05</u>

## BUDGET SUMMARY

	ACTUAL 1997-98	ESTIMATED 1998-99
APPROPRIATION	\$464,720.95	\$458,550.29
REVENUES	\$54,871.40	\$30,836.05
DISTRICT ASSESSMENT	\$409,849.55	\$427,714.24



# 1997 Annual Report

## Shelburne School District Edward Fenn School Tuition Students

1998 - 1999

Kindergarten: Landry, Moriah                      Nickerson, Jesse  
                  Langlands, Robert                 Willey, Douglas

4 x \$2,608.00 = \$10,432.00

Grade 1:            Carlisle, Ian                      Rousseau, Kathryn  
                  Clark, Nathan

3 x \$5,216.00 = \$15,648.00

Grade 2            Bouchard, Courtney            Paine, Tyler  
                  Lemieux, Luc

3 x \$5,216.00 = \$15,648.00

Grade 3            Langlands, Ashley            Rousseau, Brandon  
                  Paine, Ashton

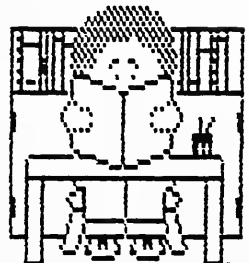
3 x \$5,216.00 = \$15,648.00

Grade 4            Clark, Shane                      Legendre, Jason  
                  Kernan, Katherine

3 x \$5,216.00 = \$15,648.00

Grade 5            Corriveau, Luc                      Nickerson, Kerri  
                  Hill, Christopher                Weathers. Colleen  
                  Laflamme, Christopher

5 x \$5,216.00 = \$26,080.00



Town of Shelburne

**GORHAM MIDDLE/HIGH SCHOOL**  
( $\$5,471.00$ )

Grade 6	Arsenault, Amy	Gagnon, Brett
	Bouchard, Dustin	Kernan, Joshua
	Daniels, Rosanna	Laflamme, Courtney
	Desmond, Derek	Willey, Alysia
	Favreau, Jaime	

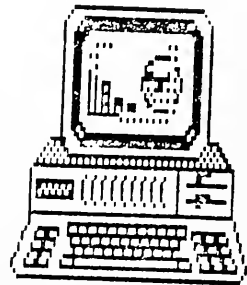
$$9 \times \$5,471.00 = \$49,239.00$$

Grade 7	Baker, Andrew	Corriveau, Renee
	Bennett, Cameron	Daniels, Jesse
	Bolash, Michelle	Newell, Corey
	Boutin, Ashley	Stewart, Chelsea
	Brosnan, Emma	Weathers, Daniel

$$10 \times \$5,471.00 = \$54,710.00$$

Grade 8	Bouchard, Krystle	Simonoko, Rae
	Hill, Matthew	

$$3 \times \$5,471.00 = \$16,413.00$$



# 1997 Annual Report

## GORHAM HIGH SCHOOL

(\$6,475.00)

Grade 9	Bennett, Brandon	Eafrati, Troy
	Bolash, Lee Ann	Kernan, Zachary
	Daniels, Joseph	Patry, Daniel

6 X \$6,475.00 = \$ 38,850.00

Grade 10	Arsenault, John	Hill, Michael
	Brosnan, Hakan	Kernan, Kimberly
	Delisle, Tanya	Newell, John
	Desmond, Erin	Parent, Jessica
	Hayes, Crystal	Stewart, Jasmine

10 x \$6,475.00 = \$64,750.00

Grade 11	Brosnan, Niklas	Labonville, Matthew
	Daniels, Joshua	Laflamme, Carrie
	Evans, Fallone	Sjostrom, Joshua

6 x \$6,475.00 = \$38,850.00

Grade 12	Gagnon, Michael	Simonoko, Shane
	Patry, Jennifer	Sjostrom, Karin
	Rousseau, Jamison	Wight, Jacob
		Wood, Guy

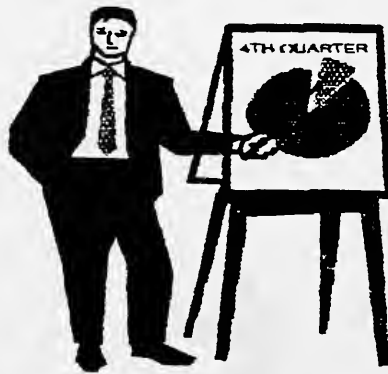
7 x \$6,475.00 = \$45,325.00



SCHOOL ADMINISTRATIVE UNIT NO. 20

BUDGET

ITEM	FY 1997-98	FY 1998-99
Expenditures	\$360,045.47	\$368,361.38
Revenues		
June 30 Balance	\$5,772.95	\$0.00
Interest	\$300.00	\$0.00
Other	\$7,000.00	\$0.00
Total Revenue	\$13,072.95	\$0.00
Total Assessment	\$346,972.52	\$368,361.38



# 1997 Annual Report

DISTRIBUTION OF \$368,361.38 TO BE RAISED BY DISTRICTS 98-99

	1996 EQUALIZED EVALUATION	VALUATION PERCENT	ADM 1996-97 PUPILS	PUPIL PERCENT	COMBINED PERCENT	TOTAL DISTRICT SHARE
Dummer	\$20,469,104	6.24%	0	0.00%	3.12%	\$11,500.60
Errol	\$37,793,119	11.53%	41.1	4.87%	8.20%	\$30,200.99
Gorham	\$153,738,172	46.90%	641.7	76.01%	61.46%	\$226,378.95
Milan	\$49,050,333	14.96%	161.4	19.12%	17.04%	\$62,771.96
Randolph	\$38,114,286	11.63%	0	0.00%	5.81%	\$21,414.58
Shelburne	\$28,645,094	8.74%	0	0.00%	4.37%	\$16,094.30
	\$327,810,108	100.00%	844.2	100.00%	100.00%	\$368,361.38

DISTRIBUTION OF \$346,972.52 TO BE RAISED BY DISTRICTS 97-98

	1995 EQUALIZED EVALUATION	VALUATION PERCENT	ADM 1995-96 PUPILS	PUPIL PERCENT	COMBINED PERCENT	TOTAL DISTRICT SHARE
Dummer	\$23,579,695	7.44%	0	0.00%	3.72%	\$12,901.02
Errol	\$31,184,575	9.83%	42.2	4.90%	7.37%	\$25,566.85
Gorham	\$157,409,433	49.64%	659.4	76.60%	63.12%	\$219,018.45
Milan	\$42,206,307	13.31%	159.2	18.49%	15.90%	\$55,177.37
Randolph	\$33,505,070	10.57%	0	0.00%	5.28%	\$18,331.43
Shelburne	\$29,202,500	9.21%	0	0.00%	4.60%	\$15,977.39
	\$317,087,580	100.00%	860.8	100.00%	100.00%	\$346,972.51

## REPORT OF THE SUPERINTENDENT OF SCHOOL

Once again during the past year, students from Gorham have gained state and national recognition for their knowledge of our constitutional government and our economic system. Mike Brosnan's students repeated their outstanding performances of the past in the "We, the people ...." competition. Using the resources of the INTERNET, our students successfully competed against much larger schools in national competition sponsored by the Federal Reserve System. The citizens of Gorham, Randolph, and Shelburne, should be proud of the quality of education provided in our schools and the achievement of the young adults passing through our schools.

By the opening of school in September of 1997, our handicapped accessibility projects in the Edward Fenn Elementary School and Gorham Middle/High School were complete. Your financial and moral support for this work is a credit to caring communities. Work continues on the Gorham Family Resource Center where services to families and children in our communities will be centered under one roof. The FRC Advisory Board is working hard to plan and coordinate services so that all energies will be directed toward healthy children in healthy families in healthy communities.

This year we have been the beneficiary of two major grants which are helping to improve our schools. The first grant was for \$50,000. to develop educational improvement plans in all of the school districts of School Administrative Unit #20 and to train teachers in the development of curriculum consistent with the recently adopted New Hampshire Curriculum Frameworks. The second grant was for \$50,000. to create a local area computer network between the Edward Fenn Elementary School, Gorham Middle/High School, the Family Resource Center, and the Gorham Town Library and to train teachers and other personnel in its use. Our long-range goal is to establish a network which will allow the schools and the community to share resources including those of the town and school libraries.

The most significant New Hampshire news event this year has been the so-called "Claremont Decision" about the state's responsibility for providing an adequate and equitable education to all children. At this time there is no legislative program which provides all of the answers to the many questions that this decision has raised. Whether the funding of education after "Claremont" will be better or worse for our communities is anyone's guess! However, one thing is very clear: public schools and all governmental services need to rethink how we deliver our services. As a part of this "rethinking," John Carpenter, representing the Moderator, and George Hill, representing the Selectmen, have been participating in a study of the feasibility of forming a cooperative school district which will be more cost-effective to operate. The decisions required for the formation of a cooperative school district will be made over the next year. There will be sacrifices to be made and compromises to be negotiated before you decide whether this is the direction toward which your schools should move.

The most important resource in our schools is the teaching staff. With this in mind, the Gorham School Board has worked hard to provide a compensation and benefit program that is fair both to the teacher and to the community. The result of that hard work is a three-year agreement that will gradually raise the compensation of beginning teachers while limiting the budgetary impact to the

## 1997 Annual Report

community. This year, two senior staff will retire. Malcolm Stewart has taught science to Gorham's students for more than twenty-five years. His warmth, enthusiasm, and experience will be missed by everyone. Reny Demers retires after ten years as principal of the Edward Fenn Elementary School. Reny's dedication to the welfare of the children, hard work, and initiative in finding the "best for the children" will be hard to replace. We wish both of these fine educators a happy and healthy retirement. Since my last report, Tommy Hayes has retired as our school bus driver. We all miss Tommy's bittersweet humor and we wish him the best. Our new driver, Andy Welsh has been a quick learner and we welcome to the Shelburne School District.

Daniel J. Whitaker, Superintendent of Schools

# Town of Shelburne

EDWARD FENN ELEMENTARY SCHOOL  
GORHAM, N.H.

## Principal's Report

Progress continues to make its mark on our elementary school. This is evident with the presence of computers in our classrooms. The task now is to integrate their use into the curriculum so that they become a typical tool for students to use in utilizing information in their studies. Inherent in this concept is the idea that education is changing dramatically in the nineties and we need to prepare our students for a future very different from the one that we envisioned. More than ever we rely on the support of our community to continue this progress.

The New Hampshire Educational Improvement and Assessment Program is making quite an impact in schools throughout New Hampshire. Our teachers and administrators have been deliberating and learning a process to effectively analyze assessment results and make needed curriculum changes. From all indications the Gorham school system is doing a credible job in responding to the challenge. This task could not have been accomplished without the support of our local school board who approved early release days for this purpose.

Our Social Studies curriculum has been revised with the adoption of a new series. A committee of teachers reviewed the material that had been used for the last ten years and recommended the Houghton Mifflin series as the publication that best met our curriculum needs. Similarly, each discipline will be periodically studied for its effectiveness; science will be the next program to be evaluated during the 97-98 school year.

The changes mentioned above are essential if we are to maintain viable schools that will prepare our students for their future. I encourage each and every citizen to continue to support our educational system so that our responsibilities to our students will be clearly met.

Respectfully submitted,

Reny Demers, Principal



# 1997 Annual Report

## Gorham Middle/High School 1996-1997 Principal's Report

*"It is one of the most beautiful compensations of this life that no one can sincerely try to help another without helping himself." (Emerson)*

Adolescence can be a time when the focus of a student's life is directed inward. "Me first. This is my world and I choose to do what I want, when I want, and how I want." Self-centered. Self-serving.

An important part of the mission of Gorham Middle/High School is actively and positively to combat this egotistical attitude by directing the attention of our students in altruistic fashion outwards into the community, to do as Emerson suggests in the above quotation: to serve others. Young people must be taught and must be made to internalize that community service--the giving back, without thought of compensation, to those who have been supportive in the development of the child --should become a life-long commitment. It is for this reason that GM/HS has been and is continuing to emphasize that students need to experience the world outside of the brick walls of our building and outside of the required regimentation of our mandated curriculum.

This emphasis on serving others outside of the confines of the school building takes students beyond what I call the "visible curriculum"--Carnegie units, requirements for graduation, and such--into the "invisible curriculum" where we teach students core values which, if subscribed to, will sustain a person for a lifetime.

In the 1997-1998 *Student-Parent Handbook* I state in the *Principal's Message*: "We [the staffs of the middle/high school] are also providing your son or daughter with 'irrefutable' ethical principles."

- ▶ **Responsibility** for carrying out obligations and duties and being accountable for one's actions;
- ▶ **Deliberateness** to stick to a task with rigor;
- ▶ **Initiative**;
- ▶ **Perseverance** in pursuit of worthy goals in the face of adversity;
- ▶ **Optimism**;
- ▶ **Courage** to follow one's convictions;
- ▶ **Respect** for authority, other people, self, property, and country;
- ▶ **Compassion** for others' hurts and by practicing the Golden Rule;
- ▶ **Adaptability**;
- ▶ **Honesty**;
- ▶ **Trustworthiness**; and
- ▶ **Loyalty**.

Certainly the above principles are applicable to both the "visible" and "invisible" curricula. And nowhere are they more important than when bridging the gap between school and community through service.

## Town of Shelburne

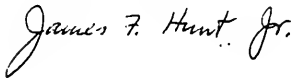
Every year all middle school students participate in Community Service Day. This day-long exercise is an integral part of the middle school curriculum. It teaches our students about place: their town, their immediate environment, their neighbors. Students learn about the work-a-day world; about cooperation and teamwork; about safety; about responsibility; about planning; and finally about evaluating what they have learned. The emphasis for Community Service Day is finding meaningful projects which provide opportunities for teaching and learning.

The high school affords many opportunities for students to get out into the community. I will mention only three from a list of ninety which I have before me:

- The Coordinator of the Berlin-Gorham School-To-Career Partnership has facilitated a number of student activities. For example, two seniors, as part of their Senior Demonstration, are job-shadowing at AVH since both have an interest in pursuing a career in medicine.
- Senior Demonstration has prompted a number of students to select projects which directly relate to the community. For instance, one senior is working with a class of elementary students at the Ed Fenn for the remainder of the school year. She observes, acts as a tutor, and will ultimately teach an instructional unit.
- If a grant is approved, Gorham students will be the first in the state to be a part of the Moose Valley Wellness Team's Intergenerational Project or "Youth Companion Program," linking teenagers with the elders of our community.

At GM/HS, then, our focus is outward, always keeping in mind that "We make a living by what we get; we make a life by what we give." (Author Unknown)

Respectfully submitted,

A handwritten signature in cursive script that reads "James F. Hunt, Jr.".

# 1997 Annual Report

## SURVEY OF GRADUATES - CLASS OF 1997

A number of graduates have entered four-year college or university programs. Listed below are the chosen post-secondary schools:

Keene State College	2 students	4.87%
Saint Anselm College	2 student	4.87%
Colby-Sawyer College	1 student	2.43%
Clarkson University	1 student	2.43%
Colby College	1 student	2.43%
Gordon College	1 student	2.43%
Southeastern College	1 student	2.43%
Wesleyan University	1 Student	2.43%
Saint Lawrence University	1 Student	2.43%
Bard College	1 student	2.43%
Sacred Heart University	1 Student	2.43%
Oral Roberts University	1 Student	2.43%
Syracuse University	1 Student	2.43%
Salem State College	1 Student	2.43%
University of Utah	1 Student	2.43%
McGill University	1 Student	2.43%
Ricks College	1 Student	2.43%

Other students are continuing their education in other than four-year programs. The chosen schools are:

N. H. Community-Technical College - Berlin	3 students	7.32%
N. H. Community-Technical College - Manchester	1 student	2.43%
N. H. Community-Technical College - Laconia	1 student	2.43%

Of the remaining graduates, 4 (9.75%) are in the Armed Services, 10 (24.39%) are employed, 2 (4.87%) are unemployed, and 1 (2.43%) is unaccounted for.



Gorham, Randolph, Shelburne  
Educational Foundation

ANNUAL REPORT

To the Citizens of Gorham, Randolph, &  
Shelburne:

I wish to take this opportunity to thank those businesses and individuals who continue to support our efforts to provide long term educational funding for future generations of Gorham, Randolph, and Shelburne students. We, as parents, all recognize that the future of our communities lies with our children and their ability to establish stable families and lead their communities into the 21st century. The GRS Educational Foundation wants to be part of that future through a funding source that will enhance educational opportunities for all future generations of our children.

The GRS Educational Foundation has experienced another successful year in its efforts to reach our goal of \$100,000 by the year 2001. Our investments with the Northern N.H. Charitable Trust grew \$5,521.68 for 1997 which resulted in a return of 15.22% over 1996. With the success of our current fund raising activities (advertising & 50/50 raffle) and our upcoming golf tournament in late June of this year, it is our hope to be able to raise our asset level over the \$60,000 mark by the end of the fiscal year. The continued support of our efforts by the business community and the people of the area towns is critical to meeting that goal.

Enclosed in our Annual Report is a financial summary for fiscal year 1997. It shows revenues of \$4,830.00 in the general operating budget, \$22.16 on the CD with the Berlin City Bank, and \$5,521.68 or a 15.22% return on our investments with the Northern N.H. Charitable Trust for a total of \$10,373.84. Net expenses, on the other hand, totaled \$2,305.80 or 22% of total revenue. For fiscal year 1997 approximately 78% or \$8,068.04 of all revenues went into the trust. Expenses for fiscal year 1998 are expected to be lower due to a decrease in printing costs of our annual publication ALMA MATTERS.

In closing, I wish to thank our many supporters in the three communities for their efforts during the 1997 calendar year.

Respectfully submitted:

Robert Bellavance, Chairman  
GRSEF Board of Trustees

Town of Shelburne

Financial Summary

Total Revenues

General Fund	\$ 4,830.00
Certificate of Deposit	22.16
Return on Investments	5,521.68
TOTAL REVENUES	\$10,373.84

Expenses

TOTAL Expenses	\$ 2,305.80
----------------	-------------

Net Revenues	\$ 8,068.04
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ASSETS

December 31, 1997

Cash Balance	\$ 417.72
Certificate of Deposit	\$ 2,522.16
Northern NH Charitable Trust	\$41,801.68
TOTAL ASSETS	\$44,741.56

# 1997 Annual Report

## GORHAM, RANDOLPH, SHELBURNE EDUCATIONAL FOUNDATION FINANCIAL STATEMENT

JANUARY 1, 1997 THROUGH DECEMBER 31, 1997

Balance on hand, January 1, 1997	\$393.52
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### Receipts for 1997:

Donations for 1996 Alma Matters	\$10.00
Donations for 1976 Alma Matters	1,922.00
Raffle for 1997	918.00
Advertising for 1997 Alma Matters	1,081.00
Penney Raffle	1.00
Berlin City Bank-Refund on Serv.Charge	20.00
In Memory of Verna C. Potter	820.00
Dues, 1997	58.00

Total Income for 1997	<u>\$4,830.00</u>
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Total Cash Available for 1997	\$5,223.52
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### Expenses for 1997:

Sun World Stickers for '97Alma Matters	\$43.89
The Berlin Reporter-IRS Ad	29.10
Albert Morrisette, CPA-IRS return	50.00
State of NH permit	25.00
Robert Bellavance-receipt book	5.95
Post Office-IRS mailings	11.96
BHS Vocational Dept. Printing	1,200.00
Mailing-'97 Alma Matters	357.48
Edward Reichert- Raffle winner	459.00
Berlin City Bank - CD	2,500.00
Gorham P.O.- permit	85.00
Robert Bellavance-Thank you notes/postage	18.42
Bank Service Charge	20.00

Total Expenses	<u>\$4,805.80</u>
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Balance on Hand, January 1, 1998	417.72
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Town of Shelburne

SHELBURNE SCHOOL DISTRICT  
ANNUAL SCHOOL MEETING  
Report of Proceedings  
March 11, 1997

The polls were opened at 5:00 pm by Town and School District Moderator, John Henne, for action by ballot to elect the following School District Officials:

1. Member of the School Board for the ensuing three (3) years.
2. Two (2) Auditors for the ensuing one (1) year.

The Annual School District Meeting was called to session at 8:25 pm, March 11, 1997 by School District Moderator, John Henne, for consideration of the posted School Warrant. The following actions were taken:

**ARTICLE #1:**

"To see if the District will vote to accept the reports of agents, auditors, committees, and officers heretofore chosen as printed in the Annual Report." Moderator John Henne read the article aloud. At this time John Carpenter of the Cooperative School District Study Committee passed copies of the Committee Report to be read by attendees, and included in the vote. Ray Danforth moved to accept the article, John Gralenski seconded the motion.

No Discussion.

VOTED IN THE AFFIRMATIVE.

**ARTICLE #2:**

"To set the salaries of School District Officers:

School Board Chair	\$125.00
School Board Members 2(two) @ \$100 each	200.00
Treasurer	75.00
Deputy Treasurer	25.00
Clerk	20.00
Moderator	25.00
Supervisors of Checklist 3(three) @ \$15 each	45.00
Ballot Clerks 2(two) @ \$15 each	30.00
Auditors 2 (two) @ \$15 each	30.00"

The article and recommended figures were read by Moderator John Henne. Tom Hayes moved and Robin Henne seconded that the article be accepted as read.

No Discussion.

VOTED IN THE AFFIRMATIVE

**ARTICLE #3:**

"To see if the District will vote to raise and appropriate the sum of \$5,000.00 to the Bus Capital Reserve Fund."

The article and Board and Committee recommendations were read by Moderator John Henne. Burt Meyers moved and Tommy Danforth seconded that the article be accepted as read and recommended.

No Discussion.

VOTED IN THE AFFIRMATIVE.



## 1997 Annual Report

### ARTICLE #4:

"To see if the District will vote to raise, appropriate, and expend the sum of \$459,720.95 for the support of schools, for the payment of salaries of school district officials and agents, and for the payment of statutory obligations of the District, said under other Article 3 in this Warrant."

The article and Board and Committee recommendations were read by Moderator John Henne. John Carpenter moved to accept the article, Tom Hayes seconded.

No Discussion.

VOTED IN THE AFFIRMATIVE.

### ARTICLE #5:

"To see if the District will vote to authorize the School Board to make application for and to accept, on behalf of the District, any or all grants or other funds for educational purposes which may now or hereafter be forthcoming from the United States Government, the State of New Hampshire, private individuals, corporations, or any federal or state agency and to expend these grants or funds for such projects as it may designate."

This motion was read aloud by Moderator John Henne. Kristy Lavertue moved that the article be accepted, Jack Danforth seconded.

No Discussion.

VOTED IN THE AFFIRMATIVE.

### ARTICLE #6:

"To transact any other business which may legally come before this meeting."

Under this article, Superintendent, Daniel Whitaker presented retiring School Board Member Debra Gagnon with a framed Certificate of Appreciation and thanks for her time and effort from the District.

It was also announced that the photograph depicted on the cover of this years Town and School Report had been given to the Town by Ann Leger. The photograph was the first prize winner in the National Grange Photography contest.

Meeting recessed at 8:53 pm March 11, 1997, and the ballot box turned for counting.

Meeting reconvened at 9:40 pm, March 11, 1997 for reporting election results.

91 ballots having been cast, the following persons were declared elected:

School Board Member for 3 years:

Mitchell Weathers (16) *sworn 3/23/97*  
(18 other persons received 12 or fewer votes and are recorded on accompanying sample ballot.)

Two Auditors for one year:

Rodney Hayes (19) *3/13/97 sworn*  
Louise Bevin (21) *3/16/97 sworn*  
(6 other persons received two or fewer votes and are recorded on accompanying sample ballot.)

Motion made by Nancy Philbrook, seconded by Hildreth Danforth to adjourn the Shelburne School District meeting.

VOTED IN THE AFFIRMATIVE

Meeting adjourned by Moderator John Henne at 9:43 pm March 11, 1997.

Respectfully Submitted,

*C. Ann Leger*  
C. Ann Leger, School District Clerk

Town of Shelburne

FINANCIAL REPORT  
OF THE  
SHELBURNE SCHOOL DISTRICT

FOR THE YEAR ENDED

JUNE 30, 1997

**CERTIFICATE**

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 21-J of the Revised Statutes Annotated and regulation Chapter Rev. 1100, Financial Accounting for Local Education Agencies on file with the Administrative procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Debra Baker  
Mitch Weathers  
Jo Anne Carpenter  
SCHOOL BOARD

Daniel J. Whitaker  
Superintendent of Schools  
August 4, 1997

## NAME: SHEL BURNE

DIST LOC SAU #20

MS 25 1996 97

– 117 –

# Town of Shelburne

ELEMENTARY									
Instruction									
REGULAR ED PROG	7	1				162,923.17			162,923.17
SPEC ED PROGRAMS	7	2				7,245.37			7,245.37
VOC ED PROGRAMS	7	3							0.00
OTHER INSTRUCT PROG	7	4							0.00
Pupil Support Services									
ATTEND+ SOCIAL WORK	7	5							0.00
GUIDANCE	7	6							0.00
HEALTH	7	7							0.00
PSYCHOLOGICAL	7	8							0.00
SPEECH+ AUDIOLOGY	7	9							0.00
OTHER PUPILS	7	10							0.00
Instructional Support Services									
IMPROVE OF INST	7	11							0.00
EDUCATIONAL MEDIA	7	12							0.00
OTHER INST STAFF	7	13							0.00
General Administration									
SCHOOL BOARD	7	14	174.08	13.34		400.92	121.85	325.80	1,035.99
OFFICE OF SUPER	7	15				6,158.48			6,158.48
SPEC AREA ADMIN	7	16							0.00
OTHER GEN ADMIN	7	17							0.00
SCHOOL ADMIN	7	18							0.00
Business Services									
FISCAL	7	19							0.00
OP+ MAINT OF PLANT	7	20							0.00
PUPIL TRANSPORTATION	7	21	4,429.63	304.21		635.28	882.31	2.02	24,677.65
CENT INTERNAL SERVS	7	22							0.00
OTHER BUSINESS	7	23							0.00
MANAGERIAL	7	24							0.00
OTHER SUPPORT SERV	7	25							0.00
TOTAL ELEMENTARY EXP	7	26	4,603.71	317.56		177,363.22	1,004.16	327.82	202,040.66

# 1997 Annual Report

MIDDLE/ JR HIGH		SALARIES	BENEFITS	PURCHASED	SUPPLIES	PROPERTY	OTHER	TOTAL
Instruction	8 1	.....	.....	.....	.....	.....	.....	.....
REGULAR ED PROG	8 2			106,686.96				106,686.96
SPEC ED PROGRAMS	8 3							0.00
VOC ED PROGRAMS	8 4							0.00
OTHER INSTRUCT PROG	8 5							0.00
Pupil Support Services	8 6	.....	.....	.....	.....	.....	.....	.....
ATTEND+SOCIAL WORK	8 7							0.0
GUIDANCE	8 8							0.0
HEALTH	8 9							0.0
PSYCHOLOGICAL	8 10							0.0
SPEECH+AUDIOLOGY	8 11							0.0
OTHER PUPILS	8 12							0.0
Instructional Support Services	8 13	.....	.....	.....	.....	.....	.....	.....
IMPROVE OF INST	8 14	100.65	7.71	231.81	70.46		188.38	599.01
EDUCATIONAL MEDIA	8 15			3,560.83				3,560.83
OTHER INST STAFF	8 16							0.00
General Administration	8 17	.....	.....	.....	.....	.....	.....	.....
SCHOOL BOARD	8 18							0.00
OFFICE OF SUPER	8 19							0.00
SPEC AREA ADMIN	8 20							0.00
OTHER GEN ADMIN	8 21	2,561.21	175.89	367.32	510.15	10,652.86	1.17	14,268.60
SCHOOL ADMIN	8 22							0.00
Business Administration	8 23	.....	.....	.....	.....	.....	.....	.....
FISCAL	8 24							0.00
OP+MAINT OF PLANT	8 25							0.00
PUPIL TRANSPORTATION	8 26							0.00
CENT INTERNAL SERV	8 27							0.00
OTHER BUSINESS	8 28							0.00
MANAGERIAL	8 29							0.00
OTHER SUPPORT SERV	8 30							0.00
TOT MID/JHS EXP lines 1	8 31	2,661.86	183.60	110,846.92	580.61	10,652.86	189.55	125,115.40

# Town of Shelburne

HIGH SCHOOL		SALARIES	BENEFITS	PURCHASED	SUPPLIES	PROPERTY	OTHER	TOTAL
Instruction		.....	.....	.....	.....	.....	.....	.....
REGULAR ED PROG	9 1			153,343.24				153,343.24
SPEC ED PROGRAMS	9 2			222.57				222.57
VOC ED PROGRAMS	9 3							0.00
OTHER INSTRUCT PROG	9 4							0.00
Pupil Support Services		.....	.....	.....	.....	.....	.....	.....
ATTEND+SOCIAL WORK	9 5							0.00
GUIDANCE	9 6							0.00
HEALTH	9 7							0.00
PSYCHOLOGICAL	9 8							0.00
SPEECH+AUDIOLOGY	9 9							0.00
OTHER PUPILS	9 10							0.00
Instructional Support Services		.....	.....	.....	.....	.....	.....	.....
IMPROVE OF INST	9 11							0.00
EDUCATIONAL MEDIA	9 12							0.00
OTHER INST STAFF	9 13							0.00
General Administration		.....	.....	.....	.....	.....	.....	.....
SCHOOL BOARD	9 14	137.77	10.55	317.31	96.44		257.85	819.92
OFFICE OF SUPER	9 15			4,874.24				4,874.24
SPEC AREA ADMIN	9 16							0.00
OTHER GEN ADMIN	9 17							0.00
SCHOOL ADMIN	9 18							0.00
Business Services		.....	.....	.....	.....	.....	.....	.....
FISCAL	9 19							0.00
OP+MAINT OF PLANT	9 20							0.00
PUPIL TRANSPORTATION	9 21	3,505.92	240.77	502.81	698.32	14,582.19	1.60	19,531.61
CCTV+INTERNAL SERV	9 22							0.00
UTILITY BUSINESS	9 23							0.00
MANAGERIAL	9 24							0.00
OTHER SUPPORT SERV	9 25							0.00
TOTAL HIGH SCH EXP	9 26	3,643.69	251.32	159,260.17	794.76	14,582.19	259.45	178,791.58

# 1997 Annual Report

		SALARIES	BENEFITS	PURCHASED	SUPPLIES	PROPERTY	OTHER	TOTAL
DISTRICT WIDE	10 1							
ADULT CONT ED	10 2							0.00
COMMUNITY SER	10 3							0.00
FACILITIES ACQ+CONST	10 4							0.00
Other Outlays	10 5							
Debt Service	10 6							0.00
Fund Transfers	10 7							
TRANS TO SR FUND	10 8							0.00
TRANS TO CP FUND	10 9							0.00
TRANS TO FS FUND	10 10							0.00
TRANS TO CR FUND	10 11							0.00
TOT DIST WIDE EXP	lines 10 1-11	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
TOT GEN FUND EXP	10 12	10,909.26	752.47	447,470.31	2,379.53	43,859.25	5,776.82	510,947.64

Town of Shelburne

REPORT OF DISTRICT TREASURER

FOR THE

FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

Cash on Hand July 1, 1996	\$ 13,671.33
Received from Selectmen:	
Current Appropriation	486,193.02
Revenue from State Sources	
- Kindergarten Aid	2,000.00
Revenue from Federal Sources	
- N.F.R.	9,993.14
Received from all Other Sources	5,252.54
 TOTAL RECEIPTS.....	 \$547,097.95
TOTAL AMOUNT AVAILABLE FOR	
FISCAL YEAR.....	\$560,769.28
LESS SCHOOL BOARD ORDERS PAID	\$513,331.90
 BALANCE ON HAND, JUNE 30, 1997	 \$ 47,437.38

John P. Danforth  
District Treasurer



AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of SHELBURNE, NEW HAMPSHIRE of which the above is a true summary for the fiscal year ending June 30, 1997 and find them correct in all respects.

RODNEY A. HAYES  
LOUISE BEVIN

Auditors

August 25, 1997

# Town of Shelburne

## SCHOOL ADMINISTRATIVE UNIT NO. 20 1998 - 1999 SCHOOL CALENDAR

	M	T	W	T	F		M	T	W	T	F
August	10	11	12	13	14	February	1	2	3	4	5
	17	18	19	20	21	(15)	8	9	10	11	12
	24	25	26	27	28		15	16	17	18	19
	X						X	X	X	X	X
September		X	2	3	4	March	1	2	3	4	5
(20)	X	8	9	10	11	(23)	8	9	10	11	<12>
	14	15	16	17	18		15	16	17	18	(19)
	(21)	22	23	24	25		22	23	24	25	26
	28	29	30				29	30	31		
October				1	2	April				1	(2)
(20)	5	6	7	8	X	(17)	5	6	7	8	9★
	X	13	(14)	15	16		12	13	14	15	16
	19	20	21	22	23		19	20	(21)	22	23
	26	27	(28)	29	30		X	X	X	X	X
November	2	3	4	5	(6)	May	3	4	5	6	7
(18)	9	10	X	12	13★	(20)	10	11	12	13	14
	16	17	18	(19)	20		17	(18)	19	20	21
	23	24	<25>	X	X		24	25	26	27	28
	30						X				
December		1	2	X	4	June		1	2	3	4
(15)	7	8	9	10	11	(13)	7	8	9	(10)	<11>
	14	15	16	17	18	+9	14	15	16	(17)	MU
	21	22	X	X	X		MU	MU	MU	MU	MU
	X	X	X	X			MU	MU	MU		
January					X	July				MU	2
(19)	4	5	6	7	8	+1	5	6	7	8	9
	11	12	13	14	15		12	13	14	15	16
	X	19	(20)	21	(22)		19	20	21	22	23
	25	(26)	27	28	29★		26	27	28	29	30

Mon. Aug. 31.....	Inservice Day (Milan and Errol)
Tues. Sept. 1.....	Full Staff Orientation (Milan, Errol, and Gorham)
Wed. Sept. 2.....	First Day of School
Mon. Sept. 7.....	Labor Day
Fri. Oct. 9.....	North Country Inservice Day
Mon. Oct. 12.....	Columbus Day
Wed. Nov. 11.....	Veterans' Day
Th/Fr Nov. 26/27.....	Thanksgiving Recess
Thur. Dec. 3.....	Teacher Conference/Inservice Day (Gorham)
W-F Dec. 23-Jan. 1.....	Christmas Vacation
Mon. Jan. 18.....	Civil Rights Day
M-F Feb. 22-26.....	Winter Vacation
M-F Apr. 26-30.....	Spring Vacation
Mon. May 31.....	Memorial Day
June 10.....	Graduation (Gorham High School)
Wed. June 16.....	Last Day of School (Milan and Errol)
Thur. June 17.....	Last Day of School (Gorham)
MU.....	Make Up Days
().....	End of Marking Period
<>.....	End of Trimester
O.....	Early Release Day - No Afternoon Session
□.....	Middle School Progress Reports
★.....	High School Report Cards



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**MAKE SURE YOUR ADDRESS IS VISIBLE**

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MAILBOX OR DRIVEWAY ENTRANCE AND  
ON YOUR HOUSE**

